

# BAINBRIDGE ISLAND SCHOOL DISTRICT

## SCHOOL BOARD MEETING AGENDA

**Date:** June 28, 2012  
**Time:** 5:30 p.m.  
**Place:** Board Room – Commodore Campus

### **Board of Directors**

President – Patty Fielding  
Vice-President – Mary Curtis  
Director – Tim Kinkead, Mike Spence, Mev Hoberg

**Call to Order** (5)

**Public Comment** (5)

**Superintendent's Report** (10)

**Board Reports** (10)

### **Presentations**

A. Federal & State Grants Applications (10)  
Action: Board Approval

B. Navigation 101 Grant Application (15)  
Action: Information Only

C. Reduced Educational Program - Classified (10)  
Action: Board Approval

D. Monthly Capital Projects Report (10)  
Action: Information

E. Wilkes Elementary Replacement - Change Order No. 7 (10)  
Action: Board Approval

F. Monthly Technology Report (10)  
Action: Information Only

G. Policy 6005 – Program Planning, Budget Preparation (10)  
Adoption, and Implementation (Second Reading)  
Action: Board Approval – Second Reading

H. Electronic Funds Transfer (10)  
Action: Board Approval

I. Monthly Financial Report (10)  
Action: Information Only

**Personnel Actions** (5)

**Consent Agenda** (5)

**Projected Adjournment**

**7:45 PM**

Possible Executive Session



# Commodore Options School

9530 N.E. High School Road  
Bainbridge Island, Washington 98110

---

We envision Commodore Options School as a valued K-12 educational choice within the Bainbridge Island School District emphasizing a small learning community, with a multiage environment, high parental involvement and opportunities for self-directed learning.

---

Bainbridge Island School Board

Dear School Board Members;

The Washington State Legislature is providing an opportunity to apply for funding for the Navigation 101 College and Career Readiness of \$5000 per school. Navigation 101 ignites student interest and actively engages them in their academic plans through classroom activities and online learning.

Navigation 101 teaches students to first discover – then explore – their unique strengths and talents. It then guides them through the process of creating an action plan they can follow to achieve their specific goals, with curriculum that is scoped and sequenced for middle and high school students.

Navigation 101:

- Increases enrollment in gatekeeper courses;
- Improves academic performance and graduation rates;
- Increases college-going rates; and
- Saves schools money by protecting funds.

This model was developed by school counselors as a way to insure students receive comprehensive support service by OSPI and has been implemented in many districts throughout the state of Washington.

Applying for this grant will provide our new school counselor, Mathew Shedlock, a framework for services at Commodore Options School and funding to work with staff. For more information, you can look at their website: <http://washington.navigation101.com/>

We ask for your support in applying for this grant.

Sincerely,

David Shockley, Principal

---

The student planning initiative is more than the sum of its parts. The Navigation 101 iGrants application #339 is to be used by applicants to outline work plans and budgets for those schools continuing implementation of Navigation 101 during 2012-2013, as well as those schools beginning planning or re-engaging in the program. Every district submitting an application, continuing, planning/early implementation, or re-engaging, must certify its commitment to ultimate implementation of all key elements including program management and comprehensive guidance and counseling.

Program evaluation results show that development and implementation of only part of the system does not assure the same level of positive change in student performance that the combination of elements creates. Thus, while this limited funding may be useful to schools to accelerate development of features not currently in place or to begin overall development, districts must commit to design their efforts leading to eventual full implementation of the program.

The superintendent, district Navigation 101 coordinator, and school principal(s) agree to the following conditions for funding.

1. By signing below, we indicate commitment to fully implement the Navigation 101 project described in this Request for Application.
2. An Implementation Team has been designated at each school that includes a district coordinator, building administrator, school counselor, building coordinator, and site team leaders. (An existing school improvement team may be used).
3. The grantee district/school(s) remains committed to full implementation of all Navigation 101 key elements including the following:
  - a. **Personalizing: Curriculum-Delivered Advisories**—Offering the Navigation 101 curriculum a minimum of two times per month in advisory sessions provided to ALL students each year.
  - b. **Planning: Portfolios**—Supporting students in developing and maintaining a planning portfolio, inclusive of a High School and Beyond Plan.
  - c. **Demonstrating: Student-led Conferences**—Facilitating student-led conferences at least once a year and including sharing of the individual student's college and career readiness knowledge and the High School and Beyond Plan.
  - d. **Empowering: Student-informed Scheduling**—Facilitating a student-informed scheduling process that increases access to gatekeeper courses and programs of study.
  - e. **Evaluating Data**—Fully participating in Navigation 101 data collection requirements and using the results to strengthen implementation.
  - f. **Program Management**—Implementation of the Navigation 101 program is central to the college and career readiness mission of the school and is recommended as a component of the school improvement plan (SIP). Program leadership team should include administrator, counselor, and teacher(s) who meet on a regular basis to collaborate program planning and implementation using data analysis.

- g. **Comprehensive Guidance and Counseling**—Navigation 101 emerged from the efforts of a single school district to develop a comprehensive guidance and counseling program (CGCP). Such programs provide sound context for the development and management of this career guidance model. The majority of Navigation 101 grantees have identified the integration of Navigation 101 and CGCP as their goal for full development and integration.
4. The grantee district/school(s) is committed to including all students in the Navigation 101 program model.
  5. A coordinator for implementation of Navigation 101 has been designated in each applicant school(s)/school district.
  6. A district lead coordinator for implementation of Navigation 101 has also been designated.
  7. The grantee district/school(s) is committed to participation in a comprehensive impact evaluation. Evaluation activities may include, but are not limited to, interviews with district and school administrators, staff, teachers, and counselors; focus groups with students and parents; collection and submission of student outcome data, and observation of program activities.
  8. The grantee district/school(s) agrees to support participation in professional development opportunities designed to strengthen implementation of the Navigation 101 program. Staff members identified to serve in coordinator/leadership team roles will be expected to participate in a modest number of professional development activities.
  9. The grantee district/school(s) assures that any proposed changes which might affect the current wages, hours, and working conditions of school staff be appropriately negotiated with the represented bargaining unit.
  10. The grantee district/school(s) will include Navigation 101 leadership responsibilities in any hiring process that has an impact on grantee school(s).
  11. The school board has been advised of application(s) being submitted for participation in Navigation 101.
  12. The grantee district/school(s) remains committed to continuing support for participation in the grant program through a representative, school improvement planning process.

### **Data Collection Reminder for Continuing Grantees**

Navigation 101 program efforts are informed by the data collected from our grantee sites. It is our belief that the data collected is critical to site-based decisions related to implementation. Therefore, it is a program requirement for all grantees to submit school data in a timely manner. OSPI will be holding final approval of continued funding for individual schools until the evaluation contractor has received the required data for 2011-12. There are two potential data submission exceptions to this timeline:

1. Transcripts for 2012 graduates. We recognize that withholding approval until late June in order to receive these documents could create a planning hardship. These transcripts do need to be sent as soon as possible but no later than the end of June.
2. Year-end student-led conferences. If conferences are held in June, please contact [Danise Ackelson](#) so that we can note this exception.

---

## What is Navigation 101?

Navigation 101 is a guidance and life planning program for students in grades 6 through 12. It is designed to help students be what they dream. Specifically, Navigation has been designed to help students:

- Develop clear plans for what they would like to do with their lives after high school; and
- Learn what they need to accomplish today—while they are still in school—to reach those dreams.

Navigation 101 operates on the premise that every student deserves help and attention, not just those who are high risk or high achieving. With Navigation 101, no student is invisible: every student has the support of a caring adult at school. The curriculum can be accessed at [Washington.Navigation101.com](http://Washington.Navigation101.com), which is free to all public middle and high schools in our state.

## How is Navigation 101 funded?

Navigation 101 was first developed by the Franklin Pierce School District. Because of its success there, it has now been adopted by hundreds of schools around Washington State, and is supported by funding from the Washington State Legislature.

## What are the Elements of Navigation 101?

Navigation 101 is composed of Elements that work together to engage students, teachers, and families alike.

### 1. **Student Advisory**

Students meet regularly in a small group with an educator-advisor (a teacher or other school staff member). Students typically stay with the same advisor and group until the transition to a new school or graduate. To keep advisories structured and easy to implement, the Washington State Office of the Superintendent for Public Instruction (OSPI) has developed a full curriculum for grades 6-12 that is based on academic and guidance standards.

### 2. **Student Portfolio**

Students in Navigation 101 save samples of their work and their post-high school plans in electronic or paper portfolios. The portfolios help them reflect on their progress and make plans to improve. It is their High School and Beyond Plan.

### 3. **Student-Led Conference**

Each year, students share their achievements, dreams, and plans with their advisors and families at a conference the student leads. The conference is tied to course registration, involving families in their students' academic plans.

### 4. **Student-Driven Scheduling**

Students who take advanced, dual credit, or Career & Technical Education (CTE) courses in high school do better after graduation. Navigation encourages students to take the challenging

courses they need for their postsecondary plans, and then offers the resources to help them succeed.

**5. Data Collection**

Navigation schools collect data on a number of different indicators to measure student success. Early results show that Navigation students take more advanced courses, graduate at higher rates, and are more likely to pursue a college degree or industry certification.

**6. Program Management**

Implementation of the Navigation 101 program is central to the career and college readiness mission of the school and is recommended as a component of the school improvement plan (SIP). Program leadership team should include administrator, counselor, and teacher(s) who meet on a regular basis to collaborate program planning and implementation using data analysis.

**7. Comprehensive Guidance and Counseling**

Navigation 101 emerged from the efforts of a single school district to develop a comprehensive guidance and counseling program (CGCP). Such programs provide sound context for the development and management of this career guidance model. The majority of Navigation 101 grantees have identified the integration of Navigation 101 and CGCP as their goal for full development and integration.

## What topics does Navigation 101 cover?

Each Navigation 101 advisory session is based around a theme. These themes repeat each year to help organize the curriculum and to help students retain and build on what they are learning.

Navigation themes include:

- **Setting Goals.** At the beginning of each school year, students are supported to set goals for themselves in three areas: for what they will achieve academically that year; for how they will make progress in exploring careers and their dreams for the future; and for how they will grow personally, as an involved member of their school and community.
- **Improving Academically.** Each year, students have a number of opportunities to review their academic performance, reflect on the factors that have affected their performance (for good or bad), and then make plans to improve.
- **Building Community.** Research shows that students who are engaged in school do better academically and are less likely to drop out. Therefore, Navigation devotes time to helping students exhibit citizenship by joining activities at school, participating in volunteer service at school and in the community, and becoming leaders within their schools. The advisory group gives students a "home base" at school, in which they can feel that people know and care about them.
- **Planning for Life After High School.** Students have a number of opportunities through Navigation 101 advisories to assess their interests and skills and learn about careers that might be interesting to them.
- **Exploring Careers.** Students learn about different careers and identify the career clusters that seem right for them. The Navigation 101 curriculum is integrated with Career & Technical Education (CTE) courses and programs, so that students can learn about the resources and opportunities available in middle school and high school to help them prepare for the future.

- Using Money. One of the biggest reasons young people have to drop out of college is because they run out of money. Navigation 101 helps middle and high school students learn the basics of managing money and how to develop a financial plan for how they will afford their college and career choices for life after high school.
- Planning for Next Year. Students in middle school create a "High School Plan" about what they hope to achieve during high school. And students who are already in high school create and update a "Four-year course Plan" each year to plan for the courses they should be take – focusing on advanced, dual credit, and CTE opportunities – to be prepared for their dream career.

BOARD OF DIRECTORS  
Patty Fielding  
Mary Curtis  
Mike Spence  
Tim Kinkad  
Mev Hoberg



SUPERINTENDENT  
Faith A. Chapel

---

8489 Madison Avenue NE \* Bainbridge Island, Washington 98110 \* (206) 842-4714 \* Fax: (206) 842-2928  
June 20, 2012

**TO: Board of Directors**  
**FROM: Faith A. Chapel, Superintendent**  
**SUBJECT: REDUCED EDUCATIONAL PROGRAM FOR 2012-2013 – CLASSIFIED STAFF**

Information from the Office of the Superintendent of Public Instruction regarding educational allocations for the 2012-2013 school year indicates that there will be insufficient funds to maintain current staffing levels, programs, and services. In addition, the District anticipates a reduction of some staff positions due to changes in enrollment and in services required for students in programs such as Special Education.

To implement a prudent and balanced budget, reductions in administrative and certificated staffing were approved by the Board of Directors on April 25, 2012 in Resolution 04-11-12. We are now identifying the reductions in classified positions referenced in Exhibit 1 of the Resolution, that are necessary to develop a balanced budget for 2012-2013.

The following Reduced Educational Program delineates the positions that are being projected for reduction. As more specific information becomes available regarding enrollment and educational program requirements, the need for staffing reductions may be less than identified. It is also possible that staff attrition may reduce the number of employees who will receive notification of non-renewal.

It is recommended that the Board approve the 2012-2013 Reduced Educational Program for Classified staff.

**2012-2013 REDUCED EDUCATIONAL PROGRAM:**  
**CLASSIFIED STAFF**

All changes are noted in hours per day. The numbers reflect the net change in hours, district-wide. Changes in the hours of individual staff may vary, from position to position or school to school.

• Special Education Paraeducator	4.0
• Non-Special Education Paraeducators	18.0
• Title 1 Paraeducator	2.5
• Transportation – Bus Drivers	13.4
• Capital Projects	<u>5.0</u>
TOTAL	42.9





Bainbridge Island SD #303  
Facilities/Capital Projects Office

---

To: Faith Chapel, Superintendent  
From: Tamela Van Winkle, Director Facilities and Capital Projects  
Date: 6/28/12  
Re: Capital Projects and Facilities Report-June

---

**Capital Projects Budget Summary:**

- The attached Bond 2009 Project Summary provides detailed information regarding the current status of the 2009 budget. Please notice that the budget has been realigned with the Bond 2009 request. Through value engineering and project progression we have been able to make these adjustments to the budget:

Estimated Budget	\$42,561,137
Encumbered To Date	\$29,131,053
Expenditures To Date	\$18,296,446
Encumbered PO Balance	<u>\$10,834,607</u>
Capital Project Budget Balance	\$13,430,084

**Wilkes Replacement**

- A major construction milestone that was accomplished in June includes the complete move-out of staff, salvageable items, and surplus items. An amazing collaborative effort between teachers, custodians, maintenance and the Capital Projects team enabled the hand-over of the old school to the contractor 8 days early.
- The maintenance crew salvaged approximately \$100,000 in building materials and equipment for future use throughout the district. Items such as HVAC controls, door closures, hardware, locksets, MDF cooling system, commercial refrigerators, kiln, smoke detectors and fire alarm components will reduce the cost of district-wide maintenance and repairs.
- New work includes installation of ceramic tile, wood relite windows and door frames at the classrooms, and landscaping subgrade preparation.
- The gym walls are finished with drywall over plywood.
- Upper Wing E is testing the slab in preparation for installation of finish resilient flooring tiles. Interior wood relites are in the process of being framed. Ceiling grids and light fixtures are installed. Glass has been installed in the skylights.
- The music room walls are finished with drywall.

- Wing D upper classrooms have interior wood relites in the process of being framed. Ceiling grids and light fixtures are installed. Glass has been installed in the skylights.
- Wing C drywall is complete. Wood relite framing and aluminum clad wood windows, ceiling grids, and light fixtures are in process. Skylight glazing has been installed.
- Stud wall framing is complete. The library topping slab has been laid over radiant floor heat tubes.
- Wing B drywall is complete. Wood relite framing and aluminum clad wood windows, ceiling grids, and light fixtures are in process. Skylight glazing has been installed.
- Wing A drywall is nearly complete. Mechanical and electrical rough-in is nearly complete.

#### **Critical Issues:**

- Rainy weather continues to hinder sitework and dampness is fighting against the extra measures taken by the contractor to sufficiently cure and dry-out the concrete slab for installation of rubber flooring.
- The contractor has added about 300 hours of OT during the first half of June in recognition of the scheduled work remaining to be completed by the start of school.

#### **Ordway**

- Paving of the rear access road, front of the portables and north end of the building will be completed July 9-20, weather dependent.
- New volleyball nets will be installed in the gym July 9-20. The gym will not be available for use until the work is complete.

#### **BHS**

- Upgrades to the BHS drafting room has begun. The drafting tables are currently being modified. Electrical and low voltage modifications are underway.
- Paving of the road surface from the new bus lane to the gate at the rear of the stadium is scheduled for July 9-20. This work will include paving under the west end of the grandstand. Striping improvements are scheduled as part of the paving work.
- Installation of sun shields for the skylights in the science wing and areas of the 200 building will be scheduled as soon as parts are available.
- New track lights were installed in the art and pottery rooms on May 31.
- Options are currently being considered to resolve poor lighting conditions in the LGI. A proposal is expected soon and the work, if approved, will be completed after Ovation is finished with the theater.
- The track at BHS has suffered some minor damage and is in need of some general warranty service. Capital Projects is working with DA Hogan to follow up on warranty and provide service.

#### **Blakely**

- The new clock installation is now underway.
- Improvements to the playfield drainage are scheduled to be completed as weather permits. A curtain drain and adjustment to grade will allow for better drainage, safe walking conditions during icy weather and will provide a larger area for students to play.

#### **Commodore**

- Paving of the Pit parking area is scheduled for July 9-20, weather permitting. Striping improvements are included in the paving proposal.

## **Other**

- As of June 13, Verizon was still in negotiations with a property owner for access to power. A specific "Turn On" date has not been established.
- Installation of a sun shield for the skylight in the Board Room will be scheduled as soon as parts are available.
- PSE and Potelco have started the next phase of the underground feeder line project. PSE plans to have multiple crews working between Sportsman Club Road, New Brooklyn Road and Madison Ave. Capital Projects has been working closely with PSE and Potelco to be certain that the operation of school district programs have the least amount of impact possible. Portions of the parking lot at Ordway are in use for storage of equipment and material. Assisting the contractor with the use of the parking area will dramatically improve the time line for completion by reducing trucking time of materials.

CAPITAL PROJECTS BUDGET UPDATE

CAPITAL PROJECTS BUDGET UPDATE  
BOND 2009 PROJECT SUMMARY

As of June 30, 2012

	ESTIMATED BUDGET	ENCUMBERED TO DATE	EXPENDITURES TO DATE	ENCUMBERED PO BALANCE	CP BUDGET BALANCE
<b>Bond Costs</b>					
Bond Costs - 9000	\$ 500,000	\$ 286,010	\$ 286,010	\$ 0	\$ 213,990
Sub-total Bond Cost	500,000	286,010	286,010	0	213,990
<b>Wilkes</b>					
Wilkes Core - 9001	29,760,611	27,465,555	16,731,719	10,733,836	2,295,057
Sub-total Wilkes	29,760,611	27,465,555	16,731,719	10,733,836	2,295,057
<b>Blakely Elementary School</b>					
Blakely Essential Renovations - 9010	514,498	16,861	1,822	15,038	497,638
Blakely Roof Replacement - 9015	358,752	668	668	0	358,084
Sub-total Blakely	873,250	17,529	2,490	15,038	855,722
<b>Ordway Elementary School</b>					
Ordway Essential Renovations - 9020	1,048,258	0	0	0	1,048,258
Ordway Portables Roof Replacement - 9025	122,313	48,776	46,377	2,398	73,537
Sub-total Ordway	1,170,571	48,776	46,377	2,398	1,121,796
<b>Sakai Intermediate School</b>					
Sakai Essential Renovations - 9030	242,250	68,205	68,205	0	174,044
Sub-total Sakai	242,250	68,205	68,205	0	174,044
<b>Woodward Middle School</b>					
Woodward Essential Renovations - 9040	331,787	17,138	17,138	0	314,650
Woodward Roof Replacement - 9045	252,792	15,962	15,805	158	236,830
Woodward Site Improvements - 9046	1,003,187	0	0	0	1,003,187
Sub-total Woodward	1,587,766	33,100	32,942	158	1,554,667
<b>Bainbridge High School</b>					
Bainbridge HS Essential Renovations - 9050	2,095,170	124,294	65,396	58,898	1,970,876
Bainbridge HS Roof Replacement - 9055	443,817	2,263	2,263	0	441,554
Sub-total Bainbridge HS	2,538,987	126,557	67,659	58,898	2,412,431
<b>Commodore Options School</b>					
Commodore Essential Renovations - 9060	993,599	227,722	227,722	0	765,877
Commodore Roof Replacement - 9065	56,664	39,409	39,409	0	17,255
Sub-total Commodore	1,050,263	267,131	267,131	0	783,132
<b>Transportation</b>					
Transportation Essential Renovations - 9070	713,945	46,577	46,260	317	667,369
Transportation Roof - 9075	35,559	496	293	204	35,063
Sub-total Transportation	749,504	47,073	46,552	521	702,431
<b>District Office</b>					
District Office Essential Renovations - 9080	118,378	126,846	113,962	12,884	(8,468)
Sub-total District Office	118,378	126,846	113,962	12,884	(8,468)
<b>Districtwide Security</b>					
Districtwide Security - 9090	473,533	6,923	3,061	3,862	466,610
Sub-total Districtwide Security	473,533	6,923	3,061	3,862	466,610
<b>Energy Conservation</b>					
Energy Conservation - 9095	947,026	31,934	31,405	529	915,092
Sub-total Energy Conservation	947,026	31,934	31,405	529	915,092
<b>Capital Projects Administration - 9100</b>					
Capital Projects Administration - 9100	2,098,997	605,416	598,933	6,484	1,493,581
Sub-total Capital Projects Administration	2,098,997	605,416	598,933	6,484	1,493,581
<b>South Island Sewer</b>					
South Island Sewer	450,000				450,000
<hr/>					
= Total	\$ 42,561,137	\$ 29,131,053	\$ 18,296,446	\$ 10,834,607	\$ 13,430,084



## Bainbridge Island SD #303

### Facilities/Capital Projects Office

---

**To:** Faith Chapel, Superintendent  
**From:** Tamela Van Winkle, Director Facilities and Capital Projects  
**Date:** 6/28/2012  
**Re:** Wilkes Elementary Replacement  
Change Order No. 7

---

The following Change Order No. 7 is proposed for Board Approval:

CCD 023r	<u>Hydronic Manifold Cabinets</u> Provision of access panel covers that were omitted from specifications and needed to protect radiant floor heating valves.	\$10,713.00
CCD 050	<u>Can Fixture Change in Typical Wing Hall</u> Change to shorter fixtures that fit within congested piping and ductwork.	\$6,665.00
CCD 55	<u>LVL Clip</u> Addition of slotted deflection clips designed by the manufacturer to allow 1" vertical movement of aluminum clad wood windows at bridges	\$3,985.00
CCD 57A	<u>AV Storage Change</u> Relocation of the door to the copier in this room allows access from the hall rather than through the librarian's office.	\$386.00
COP 033	<u>Brick Lintel at Grid 9.2 &amp; G</u> Extension of steel brick lintels with addition of steel bent plates to carry weight of brick at a corner column.	\$1,984.00
COP 036	<u>Casework MDF to Particle Board</u> Non-urea formaldehyde medium density fiberboard was exchanged for non-urea formaldehyde particle board for durability of fasteners and finish.	(\$2,000.00)
COP 037	<u>Wall Type Clarifications</u> Correction of exterior wall types in locations above doors, windows, and gym where structure changed from concrete to framing.	\$5,527.00

COP 038	<u>Lock for Door 100AB</u> Replacement of push and pull plates with lockset for improved security between gym, electrical rooms, and service yard.	\$1,381.00
COP 040	<u>Window 3A Support</u> Adding 12 gage angle to attach sill of curtainwall above Commons to metal stud framing.	\$1,370.00
COP 041	<u>Storefront Support at Commons Bridge</u> Correcting 8" out-of-plane misalignment between column and header with additional steel plate and metal stud framing.	\$1,971.00
COP 042	<u>Geo Loop Pressure Impeller Change</u> Increase in size was required to boost the water pressure needed for the length of pipe.	\$5,174.00
COP 044	<u>Smartboard Rough-in</u> Replacement of large j-boxes with thinner boxes allowing the boards to fit snugly against the wall.	\$903.00

*A summary of change order activity for this project is as follows:*

Original Contract Sum	\$21,359,000.00
Change Order No. 1-6	(\$76,314.00)
<b>Change Order No. 7</b>	<b>\$38,059.00</b>
Revised Contract Amount (excluding WSST)	\$21,320,745.00
WSST @ 8.6%	\$1,833,584.07
<b>Revised Contract Amount (including WSST)</b>	<b>\$23,154,329.07</b>



## CHANGE ORDER 007

PROJECT NAME: Wilkes Elementary School  
Bainbridge Island School District  
PROJECT NO: 2010603.00  
DATE: 2012 06 28  
FILE NAME: CO 007  
CONTRACT DATE: 2011 05 26  
OWNER: Bainbridge Island School District  
OWNER'S REP: Nancy Josephson  
The Owner and the Contractor agree to the following change(s):

ATTACHMENTS:		days	
CCD 023r	Hydronic manifold Cabinets	0	\$10,713.00
CCD 050	Can Fixture Change in Typ Wing Hall	0	\$6,665.00
CCD 055	LVL Clips	0	\$3,985.00
CCD 057a	AV Storage Change	0	\$386.00
COP 033	Brick Lintel at 9.2 and G	0	\$1,984.00
COP 036	Casework MDF to Particle Board	0	(\$2,000.00)
COP 037	Wall Type Clarifications	0	\$5,527.00
COP 038	Lock for Door 100AB	0	\$1,381.00
COP 040	Window 3A Support	0	\$1,370.00
COP 041	Storefront Support at Commons Bridge	0	\$1,971.00
COP 042	Geo Loop Pressure / Impeller Change	0	\$5,174.00
COP 044	Smartboard Rough-in	0	\$903.00
Total		0	\$38,059.00

## CONTRACT TIME:

Before this Change Order, the date of Substantial Completion for Phase 1B was: 2012 06 29  
The Contract Time change because of this Change Order is: 0 days  
With this Change Order, the new date of Phase 1B Substantial Completion will be: 2012 06 29  
Before this Change Order, the date of Substantial Completion for Phase 2B was: 2012 11 15  
The Contract Time change because of this Change Order is: 0 days  
With this Change Order, the new date of Phase 2B Substantial Completion will be: 2012 11 15

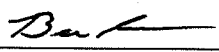
## CONTRACT SUM:

The original contract sum was: \$21,359,000.00  
Net change by previously authorized Change Orders is: (\$76,314.00)  
Contract Sum prior to this Change Orders was: \$21,282,686.00

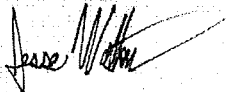
The Contract Sum will be increased or reduced by this Change Order in the amount of: \$38,059.00  
The new Contract Sum including this Change Order therefore is: Total \$21,320,745.00

The above summary does not reflect changes in the Contract Sum or Contract Time which have been authorized by Construction Change Directive not listed above.

This Change Order becomes valid once signed by the Owner, Contractor, and Architect, and is effective on the date of Owner's Authorization.

CONFIRMED BY: Contractor: Spee West  
Ben Henderson  DATE: 6/19/12

---

ISSUED BY: Architect: Mahlum  
Jesse Walton  DATE: 2012 06 19

---

AUTHORIZED BY: Owner: Bainbridge Island School District  
Tamela Van Winkle DATE:

BOARD OF DIRECTORS  
Patty Fielding  
Mary Curtis  
Mike Spence  
Tim Kinkad  
Mev Hoberg



SUPERINTENDENT  
Faith A. Chapel

---

8489 Madison Avenue NE \* Bainbridge Island, Washington 98110 \* (206) 842-4714 \* Fax: (206) 842-2928

To: Faith Chapel, Superintendent  
From: Randi Ivancich, Director of Instructional Technology & Assessment  
Date: June 28, 2012  
Re: Technology & Assessment Report

---

### **Technology Levy Budget Summary**

This summary provides information on the total encumbrances to date applied to the 2010 Technology Levy budget for the 2011-2012 school year.

FY 2011/2012 Technology Levy Budget		\$1,081,534
Encumbered Purchase Orders	\$ 271,662	
Expenditures to Date	\$ 374,168	
Total Encumbrances to Date		<u>\$ 645,830</u>
FY 2011/2012 Technology Levy Budget Balance		\$ 435,704

### **Planning for Student & Instructional Technology Needs**

Technology staff with support from Maintenance and Capital Projects staff removed all usable technology from Wilkes Elementary. Equipment removal included network infrastructure components, computers, sound systems, phones, interactive whiteboards, projectors, document cameras, and wireless network equipment. Through cooperative efforts, the removal was completed ahead of schedule. To support Wilkes further, technology staff relocated the Wilkes "office" to the Ordway library for the summer. Telephones, fax lines and computers were up and running so there was a smooth transition from the old office area to their new temporary quarters.

### **Learning: Engage & Empower**

Orders for student computers are in being placed so computers will be in place before school begins. One-third of the student laptops will be replaced with new computers at BHS. One CTE program at BHS will receive new computers and monitors to meet the new curriculum requirements. Odyssey will receive upgraded computers in the grades 1-6 lab.

### **Teaching: Prepare & Connect**

Schools are completing their building-based technology professional development for their certificated staff. All PD for this year will be completed by the end of June. Several schools have included work on expanding the use of the many features within our website.

### **Assessment: Measure What Matters**



Data lead teachers have been identified at each school. This team of approximately 15 teachers will provide leadership for their staff in the use of data to shape instructional decisions and set learning goals for improved student learning.

### **Infrastructure: Access & Enable**

The migration to Active Directory is underway. The work is progressing according to schedule. This is a major undertaking and our network staff will be heavily focused upon and occupied with this project all summer.

Sakai will receive cabling upgrades throughout the entire building that will improve its connectivity. The Ordway computer lab and Commodore office are the next two spaces targeted for upgrades this summer or early fall.

### **Communications & Productivity**

A group of teachers and teacher-librarians met to review the use of our online resources and subscriptions. At this time, the group has recommended that we maintain our current subscriptions and to consider the addition of one resource targeting non-fiction resources for grades K-3. This group will meet during the 2012/2013 school year to create staff surveys of online media needs, monitor usage of current resources and make recommendations for the 2013/14-2014/15 school years.

**2010 TECHNOLOGY LEVY**  
**2011-12 District Fiscal Year Summary**

	<b>ESTIMATED BUDGET</b>	<b>ENCUMBERED TO DATE (TOTAL AMT)</b>	<b>EXPENDITURES TO DATE</b>	<b>ENCUMBERED PO BALANCE</b>	<b>LEVY BUDGET BALANCE</b>
<b>LEARNING:</b>					
<b>Engage and Empower</b>	<b>113,987</b>				<b>82,252</b>
Hardware	88,887	18,762	3,876	14,886	70,125
Software	20,100	7,973	6,802	1,171	12,127
Professional Development	5,000	5,000	0	5,000	0
<i>Sub-total LEARNING</i>		31,735	10,678	21,057	
<b>TEACHING:</b>					
<b>Prepare and Connect</b>	<b>132,861</b>				<b>59,482</b>
Hardware	5,000	4,030	4,030	0	970
Software	0	0	0	0	0
Professional Development	127,861	69,348	20,827	48,521	58,513
<i>Sub-total TEACHING</i>		73,379	24,858	48,521	
<b>ASSESSMENT:</b>					
<b>Measure What Matters</b>	<b>74,112</b>				<b>1,159</b>
Hardware	4,700	4,912	1,721	3,191	(212)
Software	43,500	43,520	43,520	0	(20)
Professional Development	25,912	24,521	7,800	16,721	1,391
<i>Sub-total ASSESSMENT</i>		72,953	53,041	19,912	
<b>INFRASTRUCTURE:</b>					
<b>Access and Enable</b>	<b>303,600</b>				<b>259,030</b>
Hardware	107,500	4,602	4,602	0	102,898
Software	183,100	26,968	15,813	11,154	156,132
Professional Development	13,000	13,000	6,000	7,000	0
<i>Sub-total INFRASTRUCTURE</i>		44,570	26,416	18,154	
<b>COMMUNICATIONS + PRODUCTIVITY</b>	<b>215,590</b>				<b>33,939</b>
Hardware	81,700	60,788	31,646	29,141	20,912
Software	93,650	81,467	80,797	670	12,183
Professional Development	40,240	39,396	24,667	14,730	844
<i>Sub-total COMM. + PROD.</i>		181,651	137,110	44,541	
Technical Support	241,384	241,543	122,066	119,476	(159)
<i>Sub-total Technical Support</i>		241,543	122,066	119,476	
<hr/>					
= Total	\$ 1,081,534	\$645,830	\$374,168	\$271,662	\$435,704

## PROGRAM PLANNING, BUDGET PREPARATION ADOPTION AND IMPLEMENTATION

A district's annual budget is tangible evidence of the board's commitment toward fulfilling the aims and objectives of the instructional program and the attainment of effective and efficient support services for instruction in the classroom. The budget expresses in specific terms the services to be provided, consistent with immediate and long-range goals and resources available and establishes priorities within broad program areas such as basic education, other separately funded programs and support services. Each year a budget ~~shall~~ **will** be prepared for the ensuing fiscal year. The budget ~~shall~~ **will** set forth the complete financial plan of the district for the ensuing school year.

Prior to presentation of the proposed budget for adoption, the superintendent ~~shall~~ **will** prepare for the board's study and consideration appropriate documentation supporting his/her recommendations, which ~~shall~~ **will** be designed to meet the needs of students within the limits of anticipated revenues consistent with reasonable management practices. Program planning and budget development ~~shall~~ **will** provide for staff participation and the sharing of information with patrons prior to action by the board.

### Fiscal Year

**The district fiscal year will begin September 1 each year and will continue through August 31 of the succeeding calendar year.**

### Notice and Conduct of Budget Hearings

Upon completion of the proposed district budget for the ensuing school year, notices ~~shall~~ **will** be published in a local paper of general circulation in two successive weeks announcing the date, time, and place of the budget hearing as required by law. The notice ~~shall~~ **will** also state that any person may appear and be heard for or against any part of such budget. The last notice ~~shall~~ **will** be published no less than seven days prior to the hearing.

Copies of the proposed budget ~~shall~~ **will** be made available at the district office by July 10th unless the superintendent of public instruction has delayed the date because the state operating budget was not adopted by June 1st.

The district ~~shall~~ **will** submit one (1) copy of its budget to its educational service district for review and comment.

### Budget: Adoption and Filing

The budget for the ensuing school year ~~shall~~ **will** be adopted by board resolution following a public hearing. Such action ~~shall~~ **will** be recorded in the official minutes of the board. Copies of the budget as adopted shall be filed with the educational service district for review, alteration, and approval by the budget review committee. Copies of the budget will be filed with the state superintendent of public instruction and made available to the public.

The dates for adoption and filing are as follows:

#### 1<sup>st</sup> Class Districts:

Budget adopted by 8/31

Budget filed with ESD by 9/3

Budget filed with OSPI by 9/10

Adopted: December 9, 1999

Revised: September 8, 2011

Revised: XXXXX

### Budget Implementation

The board places responsibility with the superintendent for administering the operating budget, once adopted. All actions of the superintendent in executing the programs and/or activities as set forth in the adopted operating budget are authorized subject to the following provisions:

- A. Expenditure of funds for the employment and assignment of staff meet the legal requirements of the state of Washington and adopted board policies,
- B. Funds held in reserve accounts (GL810-888) for self-insurance and other such contingencies may not be expended unless approved for purposes designated by the board;
- C. Complete listing of expenditures for supplies, materials, and services is presented for board approval and/or ratification;
- D. Purchases are made according to the legal requirements of the State of Washington and adopted board policy;
- E. Funds may be transferred from one budget classification to another subject to such restrictions as may be imposed by the board;
- F. The superintendent shall will be responsible for establishing procedures to authorize and control the payroll operations of the district. ~~The district may act on behalf of individual staff members to deduct a certain amount from the staff member's paycheck and remit an agreed amount to a designee of the staff member.~~ No involuntary deduction may be made from the wages of a staff member except for federal income tax, social security, medical aid, and state retirement or in compliance with a court order such as garnishment; and
- G. Financial reports are submitted to the board each month.

Cross References:    Board Policy    5111            Employment of Staff  
                             Board Policy    6213            Reimbursement for Travel Expenses

Legal References:	RCW	28A.300.060	Studies and adoption of classifications for school district budgets—Publication
		28A.320.010	Corporate powers
		28A.320.020	Liability for debts and judgments
		28A.320.090	Preparing and distributing information on district's instructional program, operation and maintenance—Limitation
		28A.330.100	Additional powers of the board
		28A.400.300	Hiring and discharging employees— <del>Seniority and leave benefits, transfers between school districts</del>
		28A.505.040	Budget— <del>When prepared</del> —Contents <u>Notice of completion - Copies</u>
		28A.505.060	Budget—Hearing and adoption—Copies filed with ESDs
		28A.505.080	Budget—Disposition of copies

Adopted:        December 9, 1999  
Revised:        September 8, 2011  
Revised:        XXXXX

28A. 505.150	Budgeted expenditures as appropriations—Interim expenditures— <del>Transfer between budget classes—</del> <del>Liability for non-budgeted expenditures—</del>
28A.510	Apportionment to District—District Accounting
WAC 392-123-054	Time Schedule for Budget

Management Resources: *Policy News, October 2011* **Policy Manual Revisions**

Adopted: December 9, 1999  
Revised: September 8, 2011  
Revised: XXXXX

BOARD OF DIRECTORS  
Patty Fielding  
Mary Curtis  
Mike Spence  
Tim Kinkad  
Mev Hoberg



SUPERINTENDENT  
Faith A. Chapel

---

8489 Madison Avenue NE \* Bainbridge Island, Washington 98110 \* (206) 842-4714 \* Fax: (206) 842-2928

Date: June 21, 2012

To: Faith Chapel, Superintendent

From: Peggy Paige, Director of Business Services

RE: Electronic Funds Transfer

RCW 39.58.750 provides the authority for a school district to make disbursements via wire or electronic communication in accordance with accounting standards established by the state auditor to safeguard and insure accountability for the funds involved. However, the School Board must first authorize the use of Electronic Funds Transfer (EFT) for processing Accounts Payable payments for a district.

I am requesting that the Board grant this authorization so that we can electronically file and pay our monthly compensating tax payments to the Washington State Department of Revenue (DOR). The DOR is requiring that this electronic method be used by school districts unless they do not have access to the internet or they are unable to send or receive EFT transactions.

**BOARD OF DIRECTORS**

Patty Fielding  
Mary Curtis  
Mike Spence  
Tim Kinhead  
Mev Hoberg



**SUPERINTENDENT**

Faith A. Chapel

---

8489 Madison Avenue NE \* Bainbridge Island, Washington 98110 \* (206) 842-4714 \* Fax: (206) 842-2928

**MEMORANDUM**

To: Faith Chapel, Superintendent Date: June 21, 2012  
From: Peggy Paige, Director of Business Services  
RE: Monthly Financial Reports – May

Attached are the financial reports for the month ending May 31, 2012

1. General Fund
  - a. Analysis
  - b. Cash Flow
2. Summary of Fund Balances
  - a. Budget Status Reports

**Analysis of General Fund**

**Revenue**

Total General Fund revenues to May 31 were \$29 million, which is 1.7% less than for the same period last year but in line with the expected average. Tax collections are expected to be slightly above budget estimates by fiscal year end. Local Revenues are close to the average with tuition and rental revenues above budget estimates. State revenues for Basic Ed and Special Ed are consistent with state funding expectations and the decline in enrollment. Transportation revenues are above budget estimates. While the receipt of Ed Jobs funds last year is reflected in the difference between the year-to-date totals, Federal Revenues continue to be above the three year average due to the timely filing of grant reimbursement claims.

## Expenditure

Expenditures for the year to May 31 total \$27million, which is 1.6% lower than for the same period last year. Total year-to-date expenditures are well below the average.

Total expense for Regular (Basic) Education continues to run below the expected average. Teaching will be below budget estimates with the shifting of the purchase of curriculum adoption materials to next fiscal year. Principal continues to run under the average with the support of the Capital Projects fund for bond related expense (portion of administrator's salary). Tech Levy purchases have pushed Learning Resources higher than last year but it is still below the expected average since budget adjustments were made in anticipation of these purchases. Counseling is above the average due to the charging of the student portion of our data processing services directly to this area this year. Extracurricular expense is above the average and is currently expected to exceed budget estimates.

Total special education costs are down slightly compared to last year and continue to be below the 3-year average. Costs are being well contained in this category.

Compensatory education is as expected per the annual budget and the delay in payment of the teacher certification bonus. The bonus is expected to be paid in August after we receive funding. Also, this year only the portion of a remediation program directly funded by grant revenues will be expensed to this category with the balance of the program costs being charged to Basic Education.

Other Instruction reflects expenditures for grant funded staff development activities (Math/Science). Many of these activities may occur late in the fiscal year (June or August).

Total Support Services is below last year at this time and the average. Transportation/Motor Pool expenditures are down from prior year and below the expected average. Salaries are in line with budget estimates while fuel expenditures still indicate possible savings at this time. Operation, Buildings is above the average but this is primarily related to extra-time that is reimbursed with rental fees. Utilities are well below the average and current trends would indicate being below budget this year. Food costs were up compared to last year but Food Service is expected to stay within budget estimates. Maintenance/Grounds is above the average but a transfer from the Capital Projects will be made in June to reimburse for bond project management expense. Information Services and Central Office are lower than last May and the average. Information Services reflects only the fiscal portion of our data processing fees since the balance of the expense is being charged directly to counseling. Central Office currently indicates reduced expense for legal fees, election costs and postage.

## Cash Flow

Net cash outflow during May was \$91,971. As of May 31, 2012, the closing cash balance in the general fund was \$4,763,629. Projected cash balance is \$2.3 million at fiscal year end.



GENERAL FUND  
Summary of Revenues & Expenses  
May 31, 2012

	May-12 Actual YTD \$	% Incr/Decr prior year	May-11 Actual YTD \$	Annual Budget Budget	% YTD	Avg %
<b>Revenues - By Revenue Source</b>						
Local Taxes	8,712,216	4.4%	8,341,369	8,805,711	98.9%	98.2%
Local Nontax	2,691,547	-3.8%	2,796,941	3,165,400	85.0%	83.5%
State, General Purpose						
Basic Education	13,922,932	5.8%	13,422,206	18,875,000	73.8%	74.3%
Special Education	281,512	-4.1%	293,503	400,000	70.4%	74.0%
State, Special Purpose						
Special Education	1,725,525	-12.1%	1,962,194	2,830,000	61.0%	71.0%
Transportation	617,166	2.6%	601,789	815,000	75.7%	74.3%
Other	200,038	-24.6%	265,237	521,855	38.3%	72.9%
Federal, Special Purpose	800,445	-54.4%	1,756,634	1,133,513	70.6%	61.4%
<b>TOTAL</b>	<b>28,951,382</b>	<b>-1.7%</b>	<b>29,439,873</b>	<b>36,546,479</b>	<b>79.2%</b>	<b>79.1%</b>
	Actual YTD \$	% Incr/Decr prior year	Actual YTD \$	Budget	% YTD	Avg %
<b>Expenses - By program code</b>						
Regular Instruction*						
Teaching	11,771,611	-0.6%	11,841,487	16,179,751	72.8%	75.0%
Principal	1,561,058	-3.2%	1,613,022	2,220,989	70.3%	74.2%
Guidance/Counseling	727,370	-1.4%	737,521	1,008,214	72.1%	68.7%
Learning Resources	511,818	4.1%	491,878	754,387	67.8%	73.6%
Extracurricular	671,977	7.3%	626,538	734,214	91.5%	81.0%
Other	684,777	7.7%	636,029	1,190,473	57.5%	76.6%
<b>Total Regular (Basic) Ed.</b>	<b>15,928,612</b>	<b>-0.1%</b>	<b>15,946,475</b>	<b>22,088,028</b>	<b>72.1%</b>	<b>74.8%</b>
Special Education						
Teaching	2,860,084	-1.1%	2,891,900	3,889,103	73.5%	74.5%
Other	1,097,153	-1.2%	1,110,357	1,523,862	72.0%	75.6%
<b>Total Special Ed.</b>	<b>3,957,237</b>	<b>-1.1%</b>	<b>4,002,258</b>	<b>5,412,965</b>	<b>73.1%</b>	<b>74.8%</b>
Vocational Education	669,210	2.0%	656,017	887,082	75.4%	76.0%
Compensatory Education	230,505	-34.8%	353,769	490,644	47.0%	72.7%
Other Instruction	28,058	7.7%	26,059	96,544	29.1%	64.4%
Support Services						
Transportation/Motor Pool	1,128,478	-0.8%	1,137,324	1,506,505	74.9%	76.3%
Operation Buildings	1,037,079	-1.4%	1,052,167	1,372,524	75.6%	74.1%
Utilities	989,162	-7.4%	1,067,815	1,500,000	65.9%	81.5%
Food Services	728,338	3.3%	704,917	999,015	72.9%	77.3%
Maint/Grounds	674,414	1.2%	666,552	819,086	82.3%	79.2%
Information Services	456,255	-19.1%	564,016	655,994	69.6%	85.6%
Central Office	898,533	-10.2%	1,000,821	1,375,034	65.3%	76.0%
Other	312,733	4.2%	300,066	352,478	88.7%	90.2%
<b>Total Support Services</b>	<b>6,224,991</b>	<b>-4.1%</b>	<b>6,493,679</b>	<b>8,580,636</b>	<b>72.5%</b>	<b>78.3%</b>
<b>TOTAL</b>	<b>27,038,612</b>	<b>-1.6%</b>	<b>27,478,257</b>	<b>37,555,899</b>	<b>72.0%</b>	<b>75.4%</b>
Excess (Deficiency) of Revenues over Expenditures	1,912,770		1,961,616	(1,009,420)		

# GENERAL FUND CASH FLOW FORECAST 2011-12

## May 2012

	Actual March	Actual April	Actual May	Projected June	Projected July	Projected August	Budget 2011-12
<b>OPENING CASH BALANCE</b>							
Imprest	6,800.00	6,800.00	6,800.00				
Cash on hand	128,260.92	197,583.02	97,598.85				
Cash on deposit	1,359,824.61	1,347,695.92	3,296,068.47				
Warrants outstanding	(1,162,591.79)	(1,123,474.40)	(1,078,088.96)				
Investments	2,729,866.19	2,531,843.34	2,533,221.58				
<i>Total opening cash balance</i>	<i>3,062,159.93</i>	<i>2,960,447.88</i>	<i>4,855,599.94</i>	<i>4,763,629.01</i>	<i>3,340,379.14</i>	<i>2,730,877.21</i>	
<b>Cash Inflows</b>							
Local taxes	327,167.55	2,681,784.98	1,334,086.84	67,190.76	34,610.77	46,258.18	8,805,711.00
Local Support nontax	340,185.45	185,759.92	222,426.92	171,336.01	153,029.67	145,004.11	3,165,400.00
State, general purpose	1,727,639.43	1,716,133.45	1,054,793.66	1,100,940.88	1,955,282.85	1,947,286.86	19,275,000.00
State, special purpose	302,531.64	296,448.96	190,295.54	271,137.45	392,899.87	388,337.62	3,916,855.00
Federal, general purpose	1,768.06	-	-	-	-	-	
Federal, special purpose	104,125.50	101,473.14	120,503.22	90,692.38	89,272.14	112,577.71	1,133,513.00
Other Financing Sources	23,032.16					50,000.00	250,000.00
Incr/(Decr) from accruals		27,868.75	19,370.00				
<i>Total cash inflows</i>	<i>2,826,449.79</i>	<i>5,009,469.20</i>	<i>2,941,476.18</i>	<i>1,701,297.48</i>	<i>2,625,095.31</i>	<i>2,689,464.49</i>	<i>36,546,479.00</i>
<b>Cash Outflows</b>							
Regular Instruction	(1,744,816.41)	(1,827,081.59)	(1,794,579.79)	(1,926,482.43)	(1,866,484.99)	(1,754,097.14)	22,088,028.00
Special Education Instruction	(459,473.05)	(452,025.51)	(455,117.63)	(457,656.84)	(453,460.81)	(444,992.83)	5,412,965.00
Vocational Education Instruction	(76,000.08)	(78,806.97)	(74,180.46)	(69,115.74)	(89,260.85)	(60,641.92)	887,082.00
Compensatory Education Instruction	(30,933.34)	(30,720.47)	(27,711.98)	(37,784.85)	(41,873.58)	(176,251.68)	490,644.00
Other Instructional Programs	(831.71)	(4,609.89)	(4,499.83)	(7,276.63)	(17,755.18)	(4,571.28)	96,544.00
Support services	(616,131.67)	(721,048.29)	(677,357.42)	(626,230.86)	(765,761.81)	(619,979.02)	8,580,636.00
Incr/(Decr) from accruals	24.42	(24.42)					
<i>Total cash outflows</i>	<i>(2,928,161.84)</i>	<i>(3,114,317.14)</i>	<i>(3,033,447.11)</i>	<i>(3,124,547.36)</i>	<i>(3,234,597.23)</i>	<i>(3,060,533.87)</i>	<i>37,555,899.00</i>
<b>Net change in cash balance</b>	<b>(101,712.05)</b>	<b>1,895,152.06</b>	<b>(91,970.93)</b>	<b>(1,423,249.87)</b>	<b>(609,501.93)</b>	<b>(371,069.38)</b>	<b>(1,009,420.00)</b>
<b>CLOSING CASH BALANCE</b>	<b>2,960,447.88</b>	<b>4,855,599.94</b>	<b>4,763,629.01</b>	<b>3,340,379.14</b>	<b>2,730,877.21</b>	<b>2,359,807.83</b>	
Composition of closing cash balance							
Imprest	6,800.00	6,800.00	6,800.00				
Cash on hand	197,583.02	97,598.85	87,808.67				
Cash on deposit	1,347,695.92	3,296,068.47	1,184,180.21				
Warrants outstanding	(1,123,474.40)	(1,078,088.96)	(1,050,290.29)				
Investments	2,531,843.34	2,533,221.58	4,535,130.42				
<i>Total closing cash balance</i>	<i>2,960,447.88</i>	<i>4,855,599.94</i>	<i>4,763,629.01</i>	<i>-</i>	<i>-</i>	<i>-</i>	

# GENERAL FUND CASH FLOW FORECAST 2011-12

## May 2012

	Actual August	Actual September	Actual October	Actual November	Actual December	Actual January	Actual February
<b>OPENING CASH BALANCE</b>							
Imprest	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00
Cash on hand	6,752.71	51,168.43	153,828.93	336,371.89	109,747.12	59,772.85	80,058.95
Cash on deposit	1,276,033.85	1,644,835.88	1,449,206.94	3,833,311.36	2,378,934.53	1,858,935.07	1,265,982.31
Warrants outstanding	(996,705.23)	(988,215.08)	(1,260,065.01)	(1,101,813.81)	(1,070,907.66)	(846,356.01)	(1,048,930.08)
Investments	2,600,959.53	2,602,982.34	2,405,494.94	1,471,550.61	3,273,267.30	3,275,137.11	3,276,978.67
<i>Total opening cash balance</i>	<i>2,893,840.86</i>	<i>3,317,571.57</i>	<i>2,755,265.80</i>	<i>4,546,220.05</i>	<i>4,697,841.29</i>	<i>4,354,289.02</i>	<i>3,580,889.85</i>
<b>Cash Inflows</b>							
Local taxes	62,700.93	153,986.62	2,730,509.57	1,165,408.65	36,609.11	88,514.78	194,147.46
Local Support nontax	44,902.13	582,509.80	164,461.90	691,843.40	151,646.12	129,143.07	223,570.56
State, general purpose	1,951,909.01	1,734,190.73	1,734,201.61	1,059,786.76	1,734,196.51	1,710,070.84	1,733,492.53
State, special purpose	499,512.34	310,727.51	310,812.30	198,596.47	349,373.77	189,497.49	304,693.19
Federal, general purpose	-	-	-	-	-	-	-
Federal, special purpose	301,371.50	(32,054.46)	132,816.28	86,146.79	104,064.89	90,999.90	90,601.47
Other Financing Sources	78,114.74	-	-	-	66,660.02	-	-
Incr/(Decr) from accruals	84,623.65	70,074.68	-	-	-	-	-
<i>Total cash inflows</i>	<i>3,023,134.30</i>	<i>2,819,434.88</i>	<i>5,072,801.66</i>	<i>3,201,782.07</i>	<i>2,442,550.42</i>	<i>2,208,226.08</i>	<i>2,546,505.21</i>
<b>Cash Outflows</b>							
Regular Instruction	(1,665,126.83)	(1,779,529.19)	(1,769,126.79)	(1,769,217.52)	(1,714,777.97)	(1,762,379.93)	(1,765,040.04)
Special Education Instruction	(414,850.90)	(406,087.11)	(422,471.71)	(438,396.76)	(444,589.55)	(431,025.10)	(448,050.37)
Vocational Education Instruction	(61,381.30)	(71,558.16)	(71,452.68)	(75,023.99)	(71,514.44)	(71,152.56)	(79,520.91)
Compensatory Education Instruction	(24,278.76)	(19,895.73)	(26,240.25)	(26,404.74)	(22,942.60)	(21,385.23)	(26,333.10)
Other Instructional Programs	(2,837.96)	(1,142.45)	(2,086.10)	(4,634.87)	(2,763.81)	(4,518.83)	(2,970.26)
Support services	(487,980.27)	(555,465.57)	(954,506.32)	(736,482.95)	(529,514.32)	(691,163.60)	(743,320.45)
Incr/(Decr) from accruals	57,052.43	(548,062.44)	(35,963.56)	-	-	-	-
<i>Total cash outflows</i>	<i>(2,599,403.59)</i>	<i>(3,381,740.65)</i>	<i>(3,281,847.41)</i>	<i>(3,050,160.83)</i>	<i>(2,786,102.69)</i>	<i>(2,981,625.25)</i>	<i>(3,065,235.13)</i>
<b>Net change in cash balance</b>	<b>423,730.71</b>	<b>(562,305.77)</b>	<b>1,790,954.25</b>	<b>151,621.24</b>	<b>(343,552.27)</b>	<b>(773,399.17)</b>	<b>(518,729.92)</b>
<b>CLOSING CASH BALANCE</b>	<b>3,317,571.57</b>	<b>2,755,265.80</b>	<b>4,546,220.05</b>	<b>4,697,841.29</b>	<b>4,354,289.02</b>	<b>3,580,889.85</b>	<b>3,062,159.93</b>
<b>Composition of closing cash balance</b>							
Imprest	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00
Cash on hand	51,168.43	153,828.93	336,371.89	109,747.12	59,772.85	80,058.95	128,260.92
Cash on deposit	1,644,835.88	1,449,206.94	3,833,311.36	2,378,934.53	1,858,935.07	1,265,982.31	1,359,824.61
Warrants outstanding	(988,215.08)	(1,260,065.01)	(1,101,813.81)	(1,070,907.66)	(846,356.01)	(1,048,930.08)	(1,162,591.79)
Investments	2,602,982.34	2,405,494.94	1,471,550.61	3,273,267.30	3,275,137.11	3,276,978.67	2,729,866.19
<i>Total closing cash balance</i>	<i>3,317,571.57</i>	<i>2,755,265.80</i>	<i>4,546,220.05</i>	<i>4,697,841.29</i>	<i>4,354,289.02</i>	<i>3,580,889.85</i>	<i>3,062,159.93</i>

**SUMMARY OF FUND BALANCES**

31-May-12

	May-12 YTD Actual	2011-12 Annual Budget
--	----------------------	--------------------------

**General Fund**

Opening fund balance		
Reserved for Inventory	185,600.00	210,000.00
Restricted for Carryover	71,200.00	-
Committed to Minimum Fund Balance	1,100,000.00	1,100,000.00
Assigned to Other Purposes	1,125,000.00	700,000.00
Unassigned	435,137.77	600,000.00
Total opening fund balance	<u>2,916,937.77</u>	<u>2,610,000.00</u>
Revenue	28,951,382.06	36,546,479.00
Expenditure	<u>(27,038,612.05)</u>	<u>(37,555,899.00)</u>
Excess (Deficiency) of Revenues over Expenditures	1,912,770.01	(1,009,420.00)
Reserved for Inventory	185,600.00	210,000.00
Restricted for Carryover	71,200.00	-
Committed to Minimum Fund Balance	1,100,000.00	1,100,000.00
Assigned to Other Purposes	1,125,000.00	290,580.00
Unassigned	2,347,907.78	-
Total closing fund balance	<u>4,829,707.78</u>	<u>1,600,580.00</u>

**Capital Projects Fund**

Opening fund balance	33,990,292.35	34,400,000.00
Revenue	1,281,637.19	1,325,255.00
Expenditure	<u>(12,498,440.77)</u>	<u>(26,758,930.00)</u>
Reserve of bond proceeds	19,304,903.04	5,783,085.00
Reserve of levy proceeds	1,479,780.46	183,240.00
Unreserved Fund Balance	<u>1,988,805.27</u>	<u>3,000,000.00</u>
Closing fund balance	<u>22,773,488.77</u>	<u>8,966,325.00</u>

**Debt Service Fund**

Opening fund balance	1,558,982.18	1,540,000.00
Revenue	7,702,408.43	7,795,844.00
Expenditure		
Principal	(1,110,000.00)	(2,390,000.00)
Interest	(2,162,206.88)	(5,052,500.00)
Other	-	(5,000.00)
Closing fund balance	<u>5,989,183.73</u>	<u>1,888,344.00</u>

**ASB Fund**

Opening fund balance	307,971.54	352,000.00
Revenue	395,961.78	669,600.00
Expenditure	<u>(324,249.64)</u>	<u>(839,351.00)</u>
Closing fund balance	<u>379,683.68</u>	<u>182,249.00</u>

**Transportation Vehicle Fund**

Opening fund balance	90,502.81	90,700.00
Revenue		
Depreciation	180,692.21	83,000.00
Investment Earnings	1,308.14	2,000.00
Grant Revenue	-	-
Sale of Equipment		
Expenditure	<u>(98,800.00)</u>	<u>(98,800.00)</u>
Closing fund balance	<u>173,703.16</u>	<u>76,900.00</u>

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2011 (September 1, 2011 - August 31, 2012)

for the BAINBRIDGE ISLAND SD #303 School District for the Month of May, 2012

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>REVENUES/OTHER FIN. SOURCES</u>						
00 LOCAL TAXES	8,805,711	1,334,086.84	8,712,215.56		93,495.44	98.94
00 LOCAL SUPPORT NONTAX	3,165,400	222,426.92	2,691,547.14		473,852.86	85.03
00 STATE, GENERAL PURPOSE	19,275,000	1,054,793.66	14,204,505.52		5,070,494.48	73.69
00 State, Special Purpose	3,916,855	190,295.54	2,452,976.87		1,463,878.13	62.63
00 FEDERAL, GENERAL PURPOSE	0	.00	1,768.06		1,768.06-	0.00
00 FEDERAL, SPECIAL PURPOSE	1,133,513	120,503.22	798,676.73		334,836.27	70.46
00 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
00 REV FR OTH AGENCY * ASSOC	0	.00	.00		.00	0.00
00 OTHER FINANCING SOURCES	250,000	.00	89,692.18		160,307.82	35.88
<u>Total REVENUES/OTHER FIN. SOURCES</u>	36,546,479	2,922,106.18	28,951,382.06		7,595,096.94	79.22
<u>EXPENDITURES</u>						
Regular Instruction	22,082,349	1,794,579.79	15,915,456.81	4,815,264.84	1,351,627.35	93.88
Federal Stimulus	0	.00	13,154.95	0.00	13,154.95-	0.00
Special Ed Instruction	5,413,215	455,117.63	3,957,236.79	1,173,553.27	282,424.94	94.78
Voc. Ed Instruction	887,082	74,180.46	669,210.25	195,324.51	22,547.24	97.46
Skills Center Instruction	0	.00	.00	0.00	.00	0.00
+60 Compensatory Ed Instruct.	490,644	27,711.98	230,504.91	64,597.92	195,541.17	60.15
Other Instructional Pgms	96,544	4,499.83	28,057.75	4,107.77	64,378.48	33.32
Community Services	30,000	.00	.00	0.00	30,000.00	0.00
Support Services	8,556,065	677,357.42	6,224,990.59	1,956,109.06	374,965.35	95.62
<u>Total EXPENDITURES</u>	37,555,899	3,033,447.11	27,038,612.05	8,208,957.37	2,308,329.58	93.85
<u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	1,009,420-	111,340.93-	1,912,770.01		2,922,190.01	289.49-
<u>TOTAL BEGINNING FUND BALANCE</u>	2,610,000		2,916,937.77			
<u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
<u>TOTAL ENDING FUND BALANCE</u>	1,600,580		4,829,707.78			
<u>(E+F + OR - G)</u>						

ENDING FUND BALANCE ACCOUNTS:

L 810 Reserved For Other Items	0	.00
L 815 Resr Unequalized Dedu Rev	0	.00
L 821 Restricted for Carryover	0	71,200.00
L 830 Restricted For Debt Serv	0	.00
L 835 Restricted for Arb Rebate	0	.00
L 840 RESERVE FOR INVENTORY	210,000	185,600.00
L 845 Restricted for Self Insur	0	.00
L 850 Restrict Uninsured Risks	0	.00
L 870 Committed to Oth Purposes	0	.00
L 872 Comm to Min Fnd Bal	1,100,000	1,100,000.00
L 875 Assigned to Contingenies	0	.00
L 884 Assign to Oth Cap Proj	0	.00
L 888 Assigned to Other Purpose	290,580	1,125,000.00
L 890 UNRESERVED FUND BALANCE	0	2,347,907.78
<u>TOTAL</u>	1,600,580	4,829,707.78

## 20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2011 (September 1, 2011 - August 31, 2012)

for the BAINBRIDGE ISLAND SD #303 School District for the Month of May, 2012

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>REVENUES/OTHER FIN. SOURCES</u>						
00 Local Taxes	1,125,255	201,687.75	1,109,780.74		15,474.26	98.62
00 Local Support Nontax	200,000	11,605.94	171,856.45		28,143.55	85.93
00 State, General Purpose	0	.00	.00		.00	0.00
00 State, Special Purpose	0	.00	.00		.00	0.00
00 Federal, General Purpose	0	.00	.00		.00	0.00
00 Federal, Special Purpose	0	.00	.00		.00	0.00
00 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
00 Other Agencies & Assoc.	0	.00	.00		.00	0.00
00 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	1,325,255	213,293.69	1,281,637.19		43,617.81	96.71
<u>EXPENDITURES</u>						
Sites	974,000	39,077.38	241,568.99	713,013.43	19,417.58	98.01
Buildings	22,296,825	2,369,961.13	11,941,045.04	12,721,072.34	2,365,292.38	110.61
Equipment	3,238,105	603.13	227,696.44	231,948.28	2,778,460.28	14.19
Energy	0	.00	.00	0.00	.00	0.00
Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	26,508,930	2,409,641.64	12,410,310.47	13,666,034.05	432,585.48	98.37
<u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	250,000	.00	88,130.30			
<u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	25,433,675-	2,196,347.95-	11,216,803.58-		14,216,871.42	55.90-
<u>TOTAL BEGINNING FUND BALANCE</u>	34,400,000		33,990,292.35			
<u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXXX		.00			
<u>TOTAL ENDING FUND BALANCE</u>	8,966,325		22,773,488.77			
<u>(E+F + OR - G)</u>						

<u>ENDING FUND BALANCE ACCOUNTS:</u>			
V/L 810 Restricted For Other Item	0		.00
V/L 830 Restricted For Debt Serv	0		.00
V/L 835 Restricted Arb Rebate	0		.00
V/L 850 Restrict Uninsured Risks	0		.00
V/L 861 Reserve Of Bond Proceeds	5,783,085	19,304,903.04	
V/L 862 Reserve Of Levy Proceeds	183,240	1,479,780.46	
V/L 863 Restrict fr State Proceed	0		.00
V/L 864 Restrict from Fed Proceed	0		.00
V/L 865 Restrict fr Oth Proceeds	0		.00
V/L 866 Restricted Impact Fees	0		.00
V/L 867 Restrictd Mitigation Fees	0		.00
V/L 869 Restrict UnDistib Proceed	0		.00
V/L 870 Restrict to Oth Purposes	0		.00
V/L 889 Assigned to Fund Purposes	3,000,000	1,988,805.27	
V/L 890 Unrsrvd Undsgntd Fnd Bal	0		.00
<u>TOTAL</u>	8,966,325	22,773,488.77	



30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
 Fiscal Year 2011 (September 1, 2011 - August 31, 2012)

For the BAINBRIDGE ISLAND SD #303 School District for the Month of May, 2012

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>REVENUES/OTHER FIN. SOURCES</u>						
000 Local Taxes	6,677,044	1,084,044.39	6,594,560.23		82,483.77	98.76
000 Local Support Nontax	20,000	1,345.55	6,008.39		13,991.61	30.04
000 State, General Purpose	0	52.28	52.28		52.28-	0.00
000 Federal, General Purpose	1,000,000	499,166.93	999,751.37		248.63	99.98
000 Other Financing Sources	98,800	100,136.16	102,036.16		3,236.16-	103.28
<u>Total REVENUES/OTHER FIN. SOURCES</u>	7,795,844	1,684,745.31	7,702,408.43		93,435.57	98.80
<u>EXPENDITURES</u>						
Matured Bond Expenditures	2,390,000	.00	1,110,000.00	0.00	1,280,000.00	46.44
Interest On Bonds	5,052,500	.00	2,162,206.88	0.00	2,890,293.12	42.79
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	5,000	.00	.00	0.00	5,000.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	7,447,500	.00	3,272,206.88	0.00	4,175,293.12	43.94
<u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER (UNDER) EXPENDITURES (A-B-C-D)</u>	348,344	1,684,745.31	4,430,201.55		4,081,857.55	> 1000
<u>TOTAL BEGINNING FUND BALANCE</u>	1,540,000		1,558,982.18			
<u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXXX		.00			
<u>TOTAL ENDING FUND BALANCE</u>	1,888,344		5,989,183.73			
<u>(E+F + OR - G)</u>						
<u>ENDING FUND BALANCE ACCOUNTS:</u>						
L 810 Restricted for Other Items	0		.00			
L 835 Restricted Arb Rebate	0		.00			
L 870 Committed to Oth Purposes	0		.00			
L 889 Assigned to Fund Purposes	1,888,344		5,989,183.73			
L 890 UNRESERVED FUND BALANCE	0		.00			
<u>TOTAL</u>	1,888,344		5,989,183.73			

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
 Fiscal Year 2011 (September 1, 2011 - August 31, 2012)

For the BAINBRIDGE ISLAND SD #303 School District for the Month of May, 2012

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>REVENUES</u>						
000 General Student Body	164,100	680.87	83,827.85		80,272.15	51.08
000 Athletics	94,000	215.72	62,090.90		31,909.10	66.05
000 Classes	27,800	20,007.00	23,592.01		4,207.99	84.86
000 Clubs	307,700	16,104.05	187,182.33		120,517.67	60.83
000 Private Moneys	76,000	19,421.69	39,268.69		36,731.31	51.67
<u>Total REVENUES</u>	669,600	56,429.33	395,961.78		273,638.22	59.13
<u>EXPENDITURES</u>						
000 General Student Body	191,200	.00	22,765.18	1,403.38	167,031.44	12.64
000 Athletics	137,600	4,761.10	95,047.64	2,060.43	40,491.93	70.57
000 Classes	26,300	21,983.69	23,083.69	0.00	3,216.31	87.77
000 Clubs	351,650	9,565.52	175,102.63	34,436.56	142,110.81	59.59
000 Private Moneys	132,601	215.50	8,250.50	0.00	124,350.50	6.22
<u>Total EXPENDITURES</u>	839,351	36,525.81	324,249.64	37,900.37	477,200.99	43.15
<u>EXCESS OF REVENUES</u>						
<u>OVER (UNDER) EXPENDITURES (A-B)</u>	169,751-	19,903.52	71,712.14		241,463.14	142.25-
<u>TOTAL BEGINNING FUND BALANCE</u>	352,000		307,971.54			
<u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
<u>TOTAL ENDING FUND BALANCE</u>	182,249		379,683.68			
<u>C+D + OR - E)</u>						
<u>ENDING FUND BALANCE ACCOUNTS:</u>						
L 810 Restricted for Other Items	0		.00			
L 840 Nonspend Fnd Bal Invent	0		.00			
L 850 Restricted Uninsured Risk	0		.00			
L 870 Committed to Oth Purposes	0		.00			
L 889 Assigned to Fund Purposes	182,249		379,683.68			
L 890 UNRESERVED FUND BALANCE	0		.00			
<u>TOTAL</u>	182,249		379,683.68			

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2011 (September 1, 2011 - August 31, 2012)

For the BAINBRIDGE ISLAND SD #303 School District for the Month of May, 2012

<u>REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
000 Local Taxes	0	.00	.00		.00	0.00
000 Local Nontax	2,000	125.52	1,308.14		691.86	65.41
000 State, General Purpose	0	.00	.00		.00	0.00
000 State, Special Purpose	83,000	.00	180,692.21		97,692.21-	217.70
000 Federal, General Purpose	0	.00	.00		.00	0.00
000 Other Agencies & Assoc	0	.00	.00		.00	0.00
000 Other Financing Sources	0	.00	.00		.00	0.00
<u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	85,000	125.52	182,000.35		97,000.35-	214.12
<u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00	0.00	.00	0.00
<u>Total REV./OTHER FIN. SOURCES</u>	85,000	125.52	182,000.35	0.00	97,000.35-	214.12
<u>EXPENDITURES</u>						
ype 30 Equipment	0	.00	.00	0.00	.00	0.00
ype 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
ype 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	0	.00	.00	0.00	.00	0.00
<u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	98,800	96,900.00	98,800.00			
<u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>EXCESS OF REVENUES/OTHER FIN SOURCES</u>						
<u>OVER(UNDER)EXP/OTH FIN USES(C-D-E-F)</u>	13,800-	96,774.48-	83,200.35		97,000.35	702.90-
<u>TOTAL BEGINNING FUND BALANCE</u>	90,700		90,502.81			
<u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
<u>TOTAL ENDING FUND BALANCE</u>	76,900		173,703.16			
<u>(G+H + OR - I)</u>						
<u>ENDING FUND BALANCE ACCOUNTS:</u>						
L 810 Restricted for Oth Items	0		.00			
L 830 Restrict For Debt Service	0		.00			
L 835 Restricted Arb Rebate	0		.00			
L 850 Restrict Uninsured Risks	0		.00			
L 870 Committed to Oth Purposes	0		.00			
L 889 Assigned to Fund Purposes	76,900		173,703.16			
L 890 UNRESERVED FUND BALANCE	0		.00			
<u>TOTAL</u>	76,900		173,703.16			

BOARD OF DIRECTORS

Patty Fielding  
Mary Curtis  
Mike Spence  
Tim Kinkead  
Mev Hoberg



SUPERINTENDENT  
Faith A. Chapel

---

8489 Madison Avenue NE \* Bainbridge Island, Washington 98110 \* (206) 842-4714 \* Fax: (206) 842-2928

Board of Directors Meeting  
June 28, 2012

**CONSENT AGENDA**

**1. Grant**

Grant awarded to Blakely Elementary School in the amount of \$5,000.00 from Century Link to support technology.

**2. Minutes from the May 17, 2012 School Board Retreat**

**3. Minutes from the May 31, 2012 School Board Meeting**

**4. Vouchers**

➤ General Fund Voucher	\$ 259,789.41
➤ Capital Projects Fund Voucher	\$ 2,381,941.85

---

---

---

---

---

---

---

SCHOOL BOARD OF DIRECTORS



8489 Madison Avenue NE • Bainbridge Island, WA 98130 • 206-842-4714 • FAX 206-842-2928

## Gifts and Donations

The Bainbridge Island School Board of Directors recognizes that individuals and organizations in the community may wish to contribute money, supplies, equipment, materials or real property to enhance the school program. The board appreciates such generosity and recognizes the valuable contribution donations can make. Accordingly, the board has established guidelines for the acceptance of gifts in excess of \$1000.

These gifts must satisfy the following criteria:

1. the purpose of use shall be consistent with the priorities, philosophy and programs of the district;
2. minimum financial obligation for installation, maintenance and operation;
3. free from health and/or safety hazards; and
4. no direct or implied commercial endorsement.
5. otherwise consistent with Board Policy No. 6114.

It is also understood that all gifts shall become district property and shall be accepted without obligation relative to use and/or disposal.

Name of Donor (Printed) Century Link

School Blakely Elementary

Address 1600 7th Ave, Suite 1500  
Seattle, WA 98191

Phone (206) 733-5224 Email Meg.Andrews@Centurylink.com

Donation Amount or Value of Donated Items: \$ 5,000.00

Purpose of Donation (specify if cash donation is to be used for a specific purpose; include details of items to be funded)

Technology - Contest Winner

If donation is considered supplies, equipment, materials or real property, please list donated items below:

N/A

In accordance with the district policy on gifts, the above mentioned donation(s) meet the guidelines outlined in the gifts policy and have been approved by the appropriate individual for use in the district. To the best of my knowledge the descriptions and dollar amounts listed above are correct and accurate.

Signature of Donor Sue Anderson Date: 6/21/2012

Reviewed By: Reese And (Printed Name) MA (Signature) Date: 6/21/2012

District Review: \_\_\_\_\_ (Printed Name) \_\_\_\_\_ (Signature) Date: \_\_\_\_\_

RECEIVED

JUN 22 2012

4/16/2012

BUSINESS OFFICE

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303  
SCHOOL BOARD MEETING MINUTES**

**Date:** May 17, 2012

**Place:** Board Room – Commodore Campus

**Board of Directors Present**

Board President – Patty Fielding

Board Vice-President – Mary Curtis

Directors – Mike Spence, Tim Kinkead, Mev Hoberg

**Call to Order**

5:32 p.m. – Board President Patty Fielding called the meeting to order and a quorum was recognized.

**Public Comment**

No public comment.

**Superintendent's Report**

Superintendent Faith Chapel asked Assistant Superintendent Dr. Peter Bang-Knudsen, chairperson of the interview team for the Commodore Options School principal position, to introduce the new principal – Dave Shockley. Dr. Bang-Knudsen described Mr. Shockley as an educator who is passionate about learning, and dedicated to supporting every student. Mr. Shockley served the Meridian School District for the past nine years, most recently as Director of Program Development where he helped to manage a highly successful alternative learning and homeschool program. He has experience as a teacher, an assistant principal, principal, and in addition to being an outstanding instructional leader, he is passionate about believing in the potential of every student.

Superintendent Chapel announced *U.S. News and World Report* magazine recently released its list of best high schools in the country and awarded Bainbridge High School a Gold Medal, placing them among the top 500 high schools in the nation. Bainbridge High was ranked #6 in Washington State and #212 in the nation. In addition, Eagle Harbor High School was awarded a Silver Medal, and was ranked #40 in Washington State and #1,583 in the nation. It was noted the three-step process in determining the best high schools takes the following into account: 1) schools serve all their students well; 2) performance on state proficiency tests; and 3) degree to which schools prepared students for college-level work.

Superintendent Chapel announced the Wilkes Multiage Program will move forward with two Grade 1 / 2 classrooms, with enrollment that includes students coming into the school district from the private sector.

**Board Reports**

Tim Kinkead reported attending a Science, Technology, Engineering and Mathematics (STEM) meeting on Tuesday. During that meeting, committee members identified tangible goals that will be brought back to schools to gather feedback from staff. Mr. Kinkead noted the committee will meet again before the end of the year to finalize the goals. In his second report, Mr. Kinkead expressed support for Superintendent Faith Chapel and her ability to drive the board/district agenda moving forward. He noted the current meeting agenda, which included long range strategic planning and professional development, as evidence of how Ms. Chapel and her administrative team have a cohesive plan in place. This plan demonstrates the strategies and objectives needed to move the district forward, as well as the budget implications. He expressed his clear support of Faith as the right person to lead the district and that he is glad she is the Superintendent.

## **Presentations**

### ***A. Wilkes Elementary School Construction – Student Perspective***

Director of Facilities and Capital Projects Tamela Van Winkle and Wilkes Elementary School Principal Sheryl Belt explained students from Mary Madison's 4<sup>th</sup> grade class had over the past several weeks, engaged in construction project observations and interviews with the Spee West construction manager. The students sharing their observations and interview results with the Board included Sean Reilly, Moorea Eldon-Everts, and Alison Spence. The students first met with Principal Sheryl Belt to brainstorm ideas about the types of questions they would ask the construction manager, then refined and organized the questions they developed. Questions developed by the students focused on such things as how long the manager had been doing the work, why the portables would be demolished prior to the old building, how the old building materials would be recycled, and how the new geothermal wells would operate. In their presentation to the Board, the students shared the answers in a professional manner, and noted their favorite part of the new school were the sky bridges.

### ***B. Annual Volunteer Program Report***

Superintendent Faith Chapel noted each year the district highlights a few of the volunteers who contribute to the approximately 5,800 hours of service given in the schools throughout the year. Ms. Chapel introduced Jane Woolver, current PTO Co-President at Blakely Elementary, and Trish Franznick, President of the Wilkes PTO. These two remarkable parents support students and teachers each day through PTO specific roles. Ms. Woolver has been a classroom volunteer, participated in a variety of enrichment opportunities (field trips, etc.), and volunteered for the Bainbridge Schools Foundation. Ms. Franznick volunteered as a co-chair of the Citizens' Committee during bond and levy campaigns, worked in classrooms, the library, chaperoned several field trips and more. Both ladies shared stories about their most treasured volunteer experience over the years.

Community Relations Coordinator Pam Keyes provided an update of data related to the 43<sup>rd</sup> year of the district volunteer program. Ms. Keyes noted while volunteerism continues as an integral part of district schools, and positively impacts student learning, there has been a significant decrease in tasks and hours since the height of participation in 2010. (It is thought this decrease may be due to more folks returning to the workplace.) The number of volunteers and hours in specified categories include: Classroom – volunteers: 1,409/ hours: 18,540; Enrichment – volunteer: 1,183/hours: 19,813; Fundraising – volunteers: 913/hours: 8,739; PTO Leadership – volunteers: 76/hours: 3,835; Site Councils – volunteers: 16/hours: 388. Finally, it was noted that consistent parent and community involvement helps ensure that every student is future ready; for the global workplace, college and personal success.

### ***C. K-12 Mathematics Review Update***

Associate Superintendent Julie Goldsmith provided an update of the Mathematics Program Review Committee's process to date. Key accomplishments include completion of a staff needs assessment, research on the best practice in mathematics, committee refinement of the Vision and Guiding Beliefs, development of the selection criteria for new resources, and a review of resources. The committee determined there would be a delay in the adoption of resources for K-8 until 2013-14. One reason is to spend time with teachers next year developing an understanding of the Common Core and the related concepts, and the second is to allow instructional materials to incorporate elements of the Common Core into those materials. Conversely, it was noted high school mathematics teachers feel there are materials that are aligned to the Common Core Standards. These resources have digital companion materials that will be updated on a yearly basis.

After an analysis of the MAP mathematics data for grades 6-12, the committee reviewed research on best practice. This information was shared with staff at Woodward Middle and Sakai Intermediate Schools, and the schools worked together to design options to meet the needs to high performing students. Next year, there will be expanded options at both schools for students to access pre-algebra and algebra

courses. This will provide more advanced opportunities for students earlier in their school careers in grades 5-8. Sakai Principal Jim Corsetti and Dean of Students Steve Brown provided in-depth information about these advanced opportunities for students.

Associate Principal Jake Haley and Mathematics Teacher Rory Wilson provided an overview of the new Advanced Placement Computer Science Program and new resources for Algebra and beyond at Bainbridge High School next year. Mr. Haley noted this adoption would look very different than previous adoptions, with 90% of the traditional type textbooks being replaced with online resources in the form of digital textbooks. Resources include: *Pre-Calculus* (Larson-Pre-calculus with Limits); *Pre-Calculus (H)* (Demana, Waits, Foley & Kennedy – Precalculus); *Calculus* (Stewart – Calculus 7<sup>th</sup> Edition); *AP Statistics* (Peck, Olsen, Devore – Introduction to Statistics and Data Analysis); *AP Computer Science* (Reges & Stepp – Building Java Programs 2<sup>nd</sup> Edition); *AP Calculus* (Larson & Edwards – Calculus AP Edition). Mr. Wilson gave a brief demonstration of how the online student resources will operate and how students will interact with available text and video demonstrations.

#### *D. 2012-2013 Professional Development Calendar & Weekly Early Dismissal Update*

Assistant Superintendent Peter Bang-Knudsen began the presentation with a review of why a weekly early release for staff training and collaboration was important. Research indicating staff training supports better teaching leading to better student learning, support of the District Improvement Plan, and the loss of state funds for training were noted as generating the training need. Since the last presentation to the board on this topic, district staff worked with schools and teachers to determine the best format for the proposed weekly early release for staff training. Some of the aspects developed for the early release model include: a) Staff training/collaboration on early release days will be based on articulated district, school, and/or teacher professional development goals. b) Weekly 90 minute early release for staff training/collaboration will occur on Mondays. The rationale for Mondays, rather than Wednesdays, was based on the Bainbridge High School schedule. Feedback from both students and teachers at the high school noted a Monday early release would align with the current schedule, and would provide students with the best opportunities to have a successful academic week. The high school will study their schedule next year, and the district will analyze the effectiveness of the Monday early release day in terms of time allotted for staff training and student attendance. c) All staff training will occur on the school site, or district site with an administrator's oversight. d) Next year the district will intentionally communicate with the school communities about how the early release time for staff training/ collaboration is being used, and how it is impacting student learning. The district will add 5 – 10 minutes of instructional time to each day related to the early release, and the specific start and end times are still being developed, along with conference schedules.

Associate Superintendent Julie Goldsmith provided an overview of the Professional Development Plan for 2012-13. The three priority areas for the coming year were highlighted as 1) Curriculum (Transition to Common Core, Math Program Review, STEM); 2) Assessment to Inform Instruction (Measure of Academic Progress (MAP), DRA2, state assessments, Data Dashboard); and 3) Instruction and Instructional Leadership (Principal/Teacher Evaluation, differentiated instruction, technology). These priority areas will support the district's theory of action, which is the improvement of student learning. Ms. Goldsmith explained the district will support the training of Data Lead Teachers from each school, support and training for staff involved with the Principal/Teacher Evaluation Pilot, and continued support of new curriculum. It was noted that Title IIa grant funds would be used to support diverse learners through training during early release days for paraeducators, and math curriculum through department and grade level meetings. Related to the new principal/teacher evaluation system, principals will implement The Framework for Teacher Proficiency System that is a complete solution for observer training and assessment. Developed in partnership with ETS and Charlotte Danielson, this system enables districts and states to promote high quality observations by implementing rigorous training for all observers. Additional resources for 2012-13 will include technology support for new equipment, programs and



standards, and support for STEM (funded through Bainbridge Schools Foundation) initiatives and training.

#### *E. Long Range Strategic Planning*

Board President Patty Fielding explained that during the past year, the Board has discussed the need to implement a long-range strategic planning process for educational programs and facilities. The district's mission, vision, and guiding principles developed earlier this year should be the drivers for moving forward, with discussion of facilities to follow. Ms. Fielding noted information from the recent demographic report indicated now is an opportunistic time to begin discussions. Ms. Fielding, Board Vice-President Mary Curtis and Superintendent Faith Chapel discussed several possible models for implementing a strategic planning process. Two models were presented to provide a catalyst for Board discussion:

1. Establish a "Partnership for Strategic Planning: A 'Big Picture' Planning Process

Convene a large, ad hoc, representative advisory committee to the Board that will provide an explorative starting point for long-range strategic planning. The purpose of this committee would be to identify key questions, topics, and issues that need to be considered as the board and district move forward with a more detailed strategic plan. Establishing such a committee would help the District to look at "the big picture" before formulating specific task groups to study educational programs and trends or develop recommendations for facilities.

The committee would be convened with the expectation of holding only 2-3 meetings. After that, individual members could participate in other task groups that will grow out of the ad hoc discussion and are likely to involve longer time commitments.

2. Establish Two Strategic Planning Committees: Educational Programs and Trends, and Facilities and Operations

Convene two representative committees, beginning with the Strategic Planning Committee for Educational Programs. This committee would review educational research, programs and trends and formulate recommendations about the programs and trends the district should consider for adoption or implementation. The Strategic Planning Committee for Facilities and Operation would review the work of the Educational Programs Committee along with demographic data and relevant research about facilities and operations. This committee would formulate recommendations that would be incorporated into future plans for district facilities.

These models represent two different approaches to proceeding with strategic planning. Ms. Fielding noted the question on the table was does the board all believe this is a process that needs addressing sooner rather than later. All board members agreed, followed by a brief discussion about the difference between single-year review, and multi-year review. The District Budget Advisory Committee year-by-year process was used as an example. Board members also discussed how to get the community involved with the planning process, management of the process, and next steps to begin the process. It was determined the district administrative staff would begin to outline the structure for the planning process.

#### *F. Wilkes Elementary School – Change Order No. 6*

Director of Facilities and Capital Projects Tamela Van Winkle submitted Wilkes Elementary Replacement – Change Order No. 6 for Board approval. Items included on the change order were as follows:

CCD 010r	<u>Gym Partition Steel Plate Add</u>	\$3,435.00
	Structural detail @ operable partition between the gym	
	and commons allowing support of partition that was	

widened during submittal.

CCD 013	<u>PSE Trenching Across Madison</u> Connecting primary power to the closest utility pole Route beyond property line was not identified on Drawings.	\$8,291.00
CCD 025	<u>Gym Mechanical Mezzanine Add Two Louvers – Duct Changes</u> At mech mezzanine above gym, crowded conditions required duct changes that shortened length and added louvers.	\$3,636.00
CCD 026	<u>Stormwater Detention Re-Design</u> Infiltration system re-design yielded cost savings due to Being smaller, closer to the building, requiring less Excavation with easier delivery.	(\$83,366.00)
CCD 34	<u>Gym OSB Backing Add</u> Sub surface for drywall providing damage control per District standard in gymnasiums.	\$10,055.00
CCD 36	<u>Louver Add at Wing D North</u> Added exhaust louver in CMU wall at 20 feet above grade.	\$3,115.00
CCD 049	<u>Roof Walkway Pad Locations &amp; Roof Hatch Rotation</u> For safety, added more walk pads to air handling/mech Equip from two roof access hatches.	\$3,470.00
CCD 051	<u>Ceiling in Electrical Rooms</u> Addition of gyp board ceiling to resolve non-code compliant proximity of ductwork and electrical panels.	\$3,719.00
CCD 054	<u>Asbestos Abatement at Music Room Portable</u> Unforeseen condition not identified in annual AHERA report.	\$6,919.00
COP 28r	<u>Wall Framing</u> Installation of tube steel at some exterior doors to strengthen rough opening and to replace box headers at some relites with space-conserving tube steel.	\$4,525.00
COP 30	<u>Fascia at Covered Play</u> Addition of metal cladding over large structural beam at south covered play fascia to match cladding at glue lam beams.	\$2,742.00
COP 31	<u>Added Strap Detail</u> Adding continuous metal plate for seismic stability where metal decking is discontinuous at CMU walls, similar to detail for tongue and groove wood decking.	\$1,139.00
COP 32	<u>Substrate above West Elevation</u> Identification of wall type infill at steel beams above CMU walls and below roof in some locations.	\$2,066.00

COP 34 Insulation at Gym Roof

(\$2.376/00)

Removed 1 – ½” roof insulation at the gym to coordinate  
Height at juncture of roof decking at bridge.

**Motion 66-11-12:**

*G. Resolution 05-11-12: WIAA Delegating Authority*

An annual resolution by the Board of Directors (Chapter 32, Laws of 1975-1976) delegating to the Washington Interscholastic Activities Association (WIAA) the authority to control, supervise and regulate interschool activities consistent with the rules and regulations of WIAA. The Board of Directors retains the right to establish eligibility standards that meet or exceed the rules and regulations of WIAA.

**Motion 67-11-12:-**

**Personnel Actions**

**Motion 68-11-12:**

**Consent Agenda**

Donations

1. Donation to Blakely Elementary School in the amount of \$5,395.14 from the Blakely PTO to support Outdoor Education to offset some of the costs of the program for families and for scholarships.
2. Donation to Bainbridge High School in the amount of \$15,000.00 from Harry Abernathy to support scholarships for graduating Bainbridge High seniors
3. Donation to Bainbridge High School in the amount of \$1,500.00 from Janet Herren to support scholarships for graduating Bainbridge High seniors.
4. Donation Bainbridge High School in the amount of \$5,500.00 from the Bainbridge High School PTSO for the purchase of white boards.
5. Donation to Bainbridge High School in the amount of \$2,000.00 from the Rotary Club of Bainbridge Island to be used for scholarship students needing financial aid to take part in the Salish Sea Expedition field trip.

Staff Travel: Out-of-State

1. Request for Board approval from Bainbridge High School Science Teacher Enrique Chee to attend a Science, Technology, Engineering & Mathematics (STEM) related professional development opportunity involving sub-orbital flight experiments. This workshop is being presented in San Jose, California on July 22 – 28, 2012.
2. Request for Board approval from Blakely Elementary School Principal Reese Ande, 4<sup>th</sup> Grade Teacher Erin Sheehan, and Librarian Kathleen Pool to attend the annual ISTE Conference in San Diego, California June 24-27, 2012.

Student Field Trip: Overnight/Out-of-State

1. Request for Board approval from Bainbridge High School Marine Science Teacher Tom Armentrout and his Marine Science students to participate in a research voyage with Salish Sea Expeditions out of Anacortes, Washington on May 20-22, 2012.
2. Request for Board approval from Bainbridge High School Future Business Leaders of America Advisor Kim Rose and the FBLA students to attend the National Business Leadership Conferences in San Antonio, Texas on June 27 – July 3, 2012. A combination of private funds, grants and Career & Technical Education funds will cover the expenses associated with this experience.

2012-2013 Student Fees Recommendations

1. Bainbridge High School Principal Brent Peterson requests Board approval of the proposed student fees for the 2012-2013 school year. A list of the proposed fees is attached to the Consent Agenda.
2. Woodward Middle School Principal Mike Florian requests Board approval of the proposed student fees for the 2012-2013 school year. A list of the proposed fees is attached to the Consent Agenda.

Minutes from the March 24, 2012 School Board Retreat

Minutes from the March 29, 2012 School Board Meeting

Minutes from the April 12, 2012 School Board Meeting

Minutes from the April 19, 2012 Special School Board Meeting (Director Interviews)

Minutes from the April 25, 2012 School Board Meeting

**Motion 69-11-12:**

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

(General Fund Voucher)

Voucher numbers 2005138 through 2005270 totaling \$ 188,334.80 .

(Capital Projects Fund Voucher)

Voucher numbers 4343 through 4353 totaling \$ 91,854.93 .

8:59 p.m. - Board President Patty Fielding announced the board would move into an executive session for forty minutes regarding a personnel evaluation.

**Adjournment**

9:40 p.m. – President Fielding reconvened the meeting to a public session and immediately adjourned.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
SCHOOL BOARD OF DIRECTORS

ATTEST: \_\_\_\_\_, Secretary to the Board of Directors

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303  
SCHOOL BOARD MEETING MINUTES**

**Date:** May 31, 2012

**Place:** Board Room – Commodore Campus

**Board of Directors Present**

Board President – Patty Fielding

Board Vice-President – Mary Curtis

Directors – Mike Spence, Tim Kinkead, Mev Hoberg

**Call to Order**

5:30 p.m. – Board President Patty Fielding called the meeting to order and a quorum was recognized.

**Public Comment**

No public comment.

**Superintendent's Report**

Superintendent Faith Chapel reported each year the Washington Association of School Administrators provides an opportunity for school districts to nominate community partners for the WASA Community Recognition Awards. This year, Bainbridge Island School District nominated Bainbridge Youth Services (BYS), an organization that has served Bainbridge Island teens, their families and the community since 1962. For the past fifty years, BYS has provided students with free, high-quality professional counseling; a jobs program; recognition for students' acts of compassion and community involvement; and a variety of other programs and services. Ms. Chapel announced BYS received the top regional honor in the 2012 Washington Association of School Administrators (WASA) Community Recognition Awards presented May 18 at the Puget Sound Educational Service District offices in Renton. Ms. Chapel introduced BYS Executive Director Lori Midthun who, in turn, introduced the BYS Board of Directors.

**Board Reports**

No board reports.

**Presentations**

*A. 2012-2013 Professional Development Calendar*

Assistant Superintendent Dr. Peter Bang-Knudsen provided background and an overview of the development of the 2012-2013 Professional Development /Collaboration Early Release Calendar. He reviewed the top three reasons for the weekly early release days for staff training/collaboration that included: Research – staff training/collaboration equals better teaching and better student learning; District Improvement Plan – improving instruction, improving curriculum, improving use of data all require staffing training; Loss of State Funds for Training. Preparation for the weekly early release for the staff training/collaboration model included: a) Formation of a committee that included parents and staff with a variety of options researched region-wide; b) Conducting a survey of district staff; c) Conducting a parent survey that generated over 400 respondents with a 60% support for early release; d) Worked closely with teachers and principals to outline a proposal for the use of the early release time; e) Approval by teachers of the early release model with a 97% passage rate. Dr. Bang-Knudsen noted district staff and association representatives worked together to develop contract language that reflects the intent of the staff training/collaboration early release time. Bainbridge Island Education Association (BIEA) President David Layton spoke about the belief that the only way to truly improve student learning is to have opportunities to rethink what teachers do, and that can't be done without time. Teachers Amii Pratt (Wilkes 1<sup>st</sup> Grade), and Warren Read (Wilkes 4<sup>th</sup> Grade) provided their view regarding how the proposed

professional development and collaborative activities will be based on articulated district, school, and/or personal professional development goals, and how teachers, and subsequently students, will benefit from this time.

Dr. Bang-Knudsen continued with the presentation by explaining all staff training will occur on school sites or at another district facility with administrator approval. Feedback forms will be provided at each activity to ensure high quality staff training. When teachers collaborate in small groups, they will provide an update to their supervisor on their work. Broaching the question of “why Mondays,” it was noted that feedback from both students and staff at Bainbridge High School indicated that a Wednesday early release schedule would be challenging for students given the current block schedule. The district will monitor effects of the early release Monday schedule (e.g. attendance), and BHS will form a committee to examine its schedule to see if a new schedule would better meet the needs of students.

Possible concerns related to the new weekly early release model were reviewed including: a) potential loss of instructional time (district adding 5-10 minutes of instructional time to each day to offset); b) parent childcare challenges (more consistent basis, less time for wandering); and c) is this time worth it? (district, principals, teachers, all committed to communicating how this time is being used, and how it will benefit students). Dr. Bang-Knudsen explained the changes to the school schedules would include the following: Bainbridge High – a) 90 minutes early release each Monday; b) adds 10 minutes per day of instructional time; and c) adjusts lunch/passing time by 2 minutes. Woodward Middle – a) adds 2 minutes to the instructional day; b) adjusts lunch passing by 4 minutes. Sakai – a) 90 minutes early release each Monday; b) No other changes (already had more instructional minutes built into the day than other schools). Blakely, Ordway, Wilkes, Commodore – a) 90 minutes early release each Monday; b) add 5 minutes per day of instructional time; and c) Commodore will follow elementary and BHS model accordingly.

Following the presentation, Board President Patty Fielding opened the floor to public comment. Blakely Music Specialist Jeremy Rothbaum spoke about the impact of the early release

*B. Policy/Procedure 2315 – Network Acceptable Use Guidelines & Internet Safety (Elimination)*

Director of Instructional Technology and Assessment Randi Ivancich presented Policy/Procedure 2315 – Network Acceptable Use Guidelines & Internet Safety for elimination. This policy/procedure will be replaced by new Policy/Procedure 2022 – Responsible Use of Electronic Resources.

**Motion 70-11-12:**

That the Board approves the elimination of Policy/Procedure 2315 – Network Acceptable Use Guidelines & Internet Safety.  
(Curtis) The affirmative vote was unanimous.

*C. Policy/Procedure 2022 – Responsible Use of Electronic Resources (New-First Reading)*

Director of Instructional Technology and Assessment Randi Ivancich, along with Librarians Kathleen Pool (Blakely Elementary) and Kathy Ellison (Sakai Intermediate), provided an overview of new Policy/Procedure 2022 – Responsible Use of Electronic Resources. Based on recent changes in FCC regulations and an increase of mobile devices users, the district was prompted to review and update board policies related to the use of network and electronic resources. A committee of technology staff representatives participated in the revision of the policy and procedures to guide users in the responsible use of the district network and electronic resources, both district-owned and personally owned, while engaged in school-related activities. Ms. Pool and Ms. Ellison explained the concept of “digital citizenship” that is reflected in the new procedures, and will guide students to understand that information posted on the Internet is public and permanent and can have long-term impact on an individual’s life and career. Following the committee’s work, the draft policy was reviewed by the Technology Advisory Committee, the Technology Leadership Committee, Human Resources, administrators, high school students, and a board representative experienced in legal documents. At the conclusion of the

presentation, board questions were related to monitoring, infractions and punitive outcomes, student constitutional rights, and user agreements. Based on the content of the new policy, board members suggested the word “reputations” be added at the end of the second paragraph.

**Motion 71-11-12:**

That the Board approves the first reading of new Policy/Procedure 2022 – Responsible Use of the Electronic Resources with suggested edits. (Curtis) The affirmative vote was unanimous.

*D. Long Range Strategic Planning*

Superintendent Faith Chapel explained at its last meeting (May 17), the Board discussed two different sets of processes for moving forward with strategic planning. Although board members did not define the specific process to begin strategic planning, they talked about the need to address economic and demographic challenges faced by the district. Following that meeting, Ms. Chapel met with Board President Patty Fielding and Vice-President Mary Curtis to discuss the appropriate next step. That meeting resulted in a proposal for the formation of a School Configuration Committee for the first phase of the strategic planning process. Ms. Chapel submitted a draft of the proposal for board discussion and review. The proposal contained the context in which the committee would begin its work including both economic and demographic challenges, the purpose for considering change, a variety of factors to be considered, and the committee tasks and responsibilities. The proposed committee composition would include district administrators, school administrators, certificated staff, classified staff, parents, community members and ex-officio school board members. A timeline for the committee work was also included in the draft proposal. Following discussion related to the various aspects of the proposal, it was noted communication to the public would be a very important element of the process. Board members noted their consensus in moving forward with the planning process to form a school configuration committee. Ms. Chapel will bring a formal document describing the “charge” to the committee to the June 14<sup>th</sup> school board meeting for consideration.

Board President Patty Fielding suggested item I. Monthly Capital Projects Report be moved up on the agenda. There were no objections.

*I. Monthly Capital Projects Report*

Director of Facilities and Capital Projects Tamela Van Winkle provided a summary of facility and project activities for May. Ms. Van Winkle noted ongoing tours of the Wilkes project site on Monday afternoons. Summary highlights included the following: Wilkes Replacement – Construction milestones in May include completion of the geo-thermal borefield, roofing, air barrier coating of exterior walls, brick installation, and delivery of water from the KPUD water improvements project. New work includes aluminum clad wood window installation, skylight installation, exterior cedar siding, and interior painting. Ms. Van Winkle noted a recent meeting with the contractor regarding strategies to move the project along. Bainbridge High – The front office of the 200 Building will be enclosed with glass to improve the retention of heat in that area. Other – Lighting upgrades continue in the district facilities. Centurylink is connecting the fiberoptic line from Madison Avenue to the tower site. Once this is complete, Verizon will install and connect their equipment and Legacy Telecomm will install the antennas.

*E. Instructional Materials Committee Report*

Associate Superintendent Julie Goldsmith provided the Instructional Materials Committee report and minutes from the committee’s May 22, 2012 meeting for board review and consideration. The committee recommended the following instructional materials be approved for use:

1) *Triangulo – A Proposito*

(published by Wayside Publishing)

AP Spanish

- |   |  |
|---|--|
| 2) <i>A Toda Vela!</i><br>(published by EMC Publishing)   | by Carmen Herrera & Paul Lamontagne<br>AP Spanish Language & Culture |
| 3) <i>The Absolutely True Diary of a Part-Time Indian</i><br>(published by Little, Brown & Co.)   | by Sherman Alexie<br>Language Arts (Grade 8)                         |
| 4) <i>Holt McDougal Algebra I Common Core Edition</i>   | by Edward Burger<br>Algebra I (Grades 7-12)                          |
| 5) <i>Holt McDougal Algebra II</i>  | by Edward Burger<br>Algebra II (Grades 9-12)                         |
| 6) <i>Holt McDougal Geometry Common Core Edition</i>  | by Edward Burger<br>Geometry (Grades 9-12)                           |
| 7) <i>Geometry: Seeing, Doing, Understanding</i><br>(published by WH Freeman)   | by Harold Jacobs<br>Honors Geometry (Grades 9-12)                    |
| 8) <i>Pre-calculus with Limits-A Graphing Approach</i><br>(published by Brooks/Cole: Cengage Learning)  | by Ron Larson<br>Pre-calculus (Grades 10-12)                         |
| 9) <i>Calculus 7<sup>th</sup> Edition – Early Transcendentals (Single Variable)</i><br>(published by Brooks/Cole: Cengage Learning)               | by James Stewart<br>Calculus (Grades 10-12)                          |
| 10) <i>Pre-calculus: Graphical, Numerical and Algebraic 8<sup>th</sup> Edition</i><br>Kennedy<br>(published by Addison Wesley)                    | by Demana, Waits, Foley and<br>Honors Pre-calculus (Grades 10-12)    |
| 11) <i>Calculus (AP Edition)</i><br>(published by Brooks/Cole: Cengage Learning)  | by Ron Larson & Bruce Edwards<br>AP Calculus AB/BC (Grades 11-12)    |
| 12) <i>AP Stats: Introduction to Statistics &amp; Data Analysis 4<sup>th</sup> Edition</i><br>(published by Cengage/Duxbury: Thomson/Brooks/Cole) | by Peda, Olsen & Devone<br>AP Statistics (Grades 10-12)              |
| 13) <i>Building Java Programs: A Back to Basics Approach</i><br>(published by Pearson)  | by Stuart Reges & Marty Stepp<br>AP Computer Science (Grades 11-12)  |

**Motion 72-11-12:**

That the Board approves the instructional materials as submitted.  
(Curtis) The affirmative vote was unanimous.

**F. Resolution 06-11-12: VEBA Trust Certificated**

A resolution of the Board of Directors to authorize a sick leave conversion medical expense reimbursement plan (VEBA Service Group) for eligible retiring Bainbridge Island Education Association members.

**Motion 73-11-12:**

That the Board approves Resolution 06-11-12: VEBA Trust Certificated as presented. (Kinkead) The affirmative vote was unanimous.



*G. Resolution 07-11-12: VEBA Trust Classified*

This item was pulled from the agenda. No action.

*H. Resolution 08-11-12: VEBA Trust Administrative*

A resolution of the Board of Directors to authorize a sick leave conversion medical expense reimbursement plan (VEBA Service Group) for eligible retiring Bainbridge Island Building Administrators members.

**Motion 74-11-12:**

That the Board approves Resolution 08-11-12: VEBA Trust Certificated as presented. (Kinkead) The affirmative vote was unanimous.

*J. Monthly Technology Report*

Director of Instructional Technology and Assessment Randi Ivancich reported on a variety of technology and assessment activities for May. Ms. Ivancich highlighted the NCM 2012 Horizon Report K-12, which provides an overview of the technology that is likely to have a significant impact on K-12 education. The report is organized in three time frames for recommended adoption of emerging technologies: One year or less; Two-three years; and Four-five years recommended adoption time increments. Items included in the Horizon Report were: cloud computing, collaborative environments, mobiles and apps, tablet computing (1 yr.); digital identity, game-based learning, learning analytics, personal learning environment (2-3 yrs.); augmented reality, natural user interface, semantic applications, tools for assessing 21<sup>st</sup> century skills (4-5 yrs.). Reviewing the assessment segment of Ms. Ivancich's report, board members commented how quickly MAP testing results can be available to classroom teachers for review. Student growth data can be used to set goals for the coming year.

*K. Monthly Financial Report*

Director of Business Services Peggy Paige provided an analysis of financial reports for the month ending April 30, 2012. Ms. Paige noted the district was in solid shape heading into the end of the year. Total General Fund revenues to April 30 were 1.8% less than for the same period last year. She stated if the current trend for tax collections continues the district could expect above budget estimates by fiscal year end. Local revenues are close to the average with tuition and rental revenues above budget estimates. Expenditures for the year to April 30 were 1.9% lower than for the same period last year. Ms. Paige observes reduced expense for legal fees, elections costs, postage, and utilities. Finally, the net cash inflow in April was \$1.9 million, with the closing cash balance in the General Fund at \$4.8 million. The projected cash balance is \$2.2 million at fiscal year-end.

**Personnel Actions**

**Motion 75-11-12:**

That the Board approves the Personnel Actions dated May 31, 2012 as presented. (Spence) The affirmative vote was unanimous.

**Consent Agenda**

**Student Fees Increase: Online Courses**

1. Request for Board approval from Associate Superintendent Julie Goldsmith for an increase in student fees for district credit retrieval or acceleration courses, or other optional enrichment courses from \$50 to \$75 for the subscription fee of online courses.

**Donations**

1. Donation to Bainbridge Island School District in the amount of \$500.00 from Bainbridge Island Boys Lacrosse for field renovation/repair at Sakai Intermediate and Woodward Middle Schools.
2. Donation to Woodward Middle and Sakai Intermediate School (50/50 split) in the amount of \$6,000 from Windermere Real Estate, Bainbridge Island for homework support at both schools.

April 2012 Payroll: (Payroll Warrants) 1000956 through 1001002  
(Payroll AP Warrants) 171737 through 171760  
**TOTAL:** \$2,689,198.29

**Motion 76-11-12:** That the Board approves the revised Consent Agenda as presented. (Kinhead) The affirmative vote was unanimous.

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

(General Fund Voucher)  
Voucher numbers 2005271 through 2005370 totaling \$ 168,994.44 .

(General Fund Voucher)  
Voucher numbers 2005371 through 2005360 totaling \$ 4,110.87 .

(Associated Student Body Fund Voucher)  
Voucher numbers 4000632 through 4000662 totaling \$ 36,416.05 .

(Capital Projects Fund Voucher)  
Voucher numbers 4354 through 4358 totaling \$ 2,317,786.71 .

(Associated Student Body Fund Voucher)  
Voucher numbers 4000663 through 4000663 totaling \$ 109.76 .

(General Fund Voucher)  
Voucher numbers 2005404 through 2005404 totaling \$ 1,342.86 .

8:25 p.m. - Board President Patty Fielding announced the board would move into executive session for 15 minutes regarding negotiations.

**Adjournment**

8:40 p.m. – President Fielding reconvened the meeting to a public session and immediately adjourned.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
SCHOOL BOARD OF DIRECTORS

ATTEST: \_\_\_\_\_, Secretary to the Board of Directors

The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 28, 2012, the board, by a \_\_\_\_\_ vote approves payments, totaling \$259,789.41. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF A/P Warrants:  
Warrant Numbers 2005518 through 2005663, totaling \$259,789.41.

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
2005518	3WIRE RESTAURANT APPLIANCE	06/29/2012	403.35
2005519	ACE HARDWARE	06/29/2012	284.55
2005520	ACM SQUARED	06/29/2012	180.82
2005521	ADMIN REVOLVING FUND	06/29/2012	890.00
2005522	ADVANCED RENTAL & SALES	06/29/2012	2,033.54
2005523	APP ASSOCIATED PETROLEUM PROD	06/29/2012	10,137.92
2005524	APPLE COMPUTER INC	06/29/2012	759.11
2005525	ARAMARK UNIFORM SERVICES	06/29/2012	83.71
2005526	Atkinson, Terri E	06/29/2012	141.71
2005527	BAINBRIDGE ISLAND METRO PARK A	06/29/2012	459.00
2005528	BAINBRIDGE ISLAND HISTORICAL M	06/29/2012	216.00
2005529	BAINBRIDGE RENTALS	06/29/2012	37.72
2005530	BAINBRIDGE COMMUNITY DEVELOPME	06/29/2012	750.00
2005531	BAINBRIDGE CINEMAS LLC	06/29/2012	1,350.00
2005532	Ball, Teresa Lynn Campbell	06/29/2012	68.23
2005533	BANK OF AMERICA	06/29/2012	99.90
2005534	BELLEVUE SCHOOL DISTRICT	06/29/2012	750.00

Check Nbr	Vendor Name	Check Date	Check Amount
2005535	BER BUREAU OF EDUCATION/RESEA	06/29/2012	125.00
2005536	BILL SPEIDEL ENTERPRISES INC	06/29/2012	701.00
2005537	BLICK ART MATERIALS	06/29/2012	215.24
2005538	Burlingame, Jennifer M	06/29/2012	21.50
2005539	Burton, Ralph Odell	06/29/2012	18.13
2005540	CAMBIUM LEARNING INC	06/29/2012	3,615.06
2005541	CASCADIA INTERNATIONAL LLC	06/29/2012	105.85
2005542	CENTURYLINK	06/29/2012	311.64
2005543	CHANGING SEASONS FLORAL DESIGN	06/29/2012	868.80
2005544	CHILD CHILDRENS INSTITUTE FOR	06/29/2012	7,580.00
2005545	CITY OF BAINBRIDGE ISLAND	06/29/2012	6,861.11
2005546	Claesson, Susan L	06/29/2012	35.36
2005547	COMMERCIAL BRAKE & CLUTCH INC	06/29/2012	813.65
2005548	Connelly, Carol A	06/29/2012	114.46
2005549	COURT ENGRAVERS	06/29/2012	1,392.37
2005550	CUMMINS NORTHWEST INC	06/29/2012	71.87
2005551	CUSTOM PRINTING COMPANY	06/29/2012	115.66
2005552	DAIRY FRESH FARMS	06/29/2012	7,152.02
2005553	DINAH SATTERWHITE	06/29/2012	150.00
2005554	EAGLE HARBOR BOOK CO	06/29/2012	2,565.31
2005555	ED SHERIDAN	06/29/2012	300.00
2005556	ESSDACK	06/29/2012	5,000.00
2005557	EWING IRRIGATION PRODUCTS INC	06/29/2012	4,512.93
2005558	EXOTIC AQUATICS	06/29/2012	288.00
2005559	Fellores, Mimi	06/29/2012	38.85

Check Nbr	Vendor Name	Check Date	Check Amount
2005560	Ferguson, Robin Michelle	06/29/2012	6.10
2005561	Fielding Bedell, Diane A	06/29/2012	24.49
2005562	Finin, Elizabeth Theresa	06/29/2012	33.30
2005563	FOLLETT LIBRARY BOOK CO	06/29/2012	2,102.53
2005564	FOLLETT SOFTWARE COMPANY	06/29/2012	9,313.42
2005565	FOOD SERVICES OF AMERICA	06/29/2012	5,590.24
2005566	FRANZ FAMILY BAKERIES	06/29/2012	247.75
2005567	GLOBAL SOURCE EDUCATION	06/29/2012	700.00
2005568	Goldsmith, Julie Anne	06/29/2012	297.91
2005569	GRAINGER	06/29/2012	1,013.51
2005570	GRIZZLY INDUSTRIAL INC	06/29/2012	371.03
2005571	GUARDIAN SECURITY SYSTEMS INC	06/29/2012	1,794.00
2005572	Holsman, Linda S	06/29/2012	5.42
2005573	ISLANDWOOD	06/29/2012	16,730.00
2005574	ISTE	06/29/2012	877.00
2005575	JODY WIENCEK	06/29/2012	1,500.00
2005576	JOSTENS	06/29/2012	14.12
2005577	JOYFUL NOISE PUBLICATIONS	06/29/2012	626.62
2005578	KCDA	06/29/2012	5,537.84
2005579	KITSAP MENTAL HEALTH SERVICES	06/29/2012	7,500.00
2005580	KITSAP SUN	06/29/2012	48.50
2005581	Kobs, Mary-Beth Hannon	06/29/2012	126.81
2005582	Laiche, Carol Elaine	06/29/2012	30.53
2005583	LEADER SERVICES	06/29/2012	28.00
2005584	LEGO EDUCATION	06/29/2012	8,041.00

Check Nbr	Vendor Name	Check Date	Check Amount
2005585	LEMAY MOBILE SHREDDING	06/29/2012	68.46
2005586	LES SCHWAB TIRES	06/29/2012	1,086.80
2005587	Lewis, Robert Martin	06/29/2012	72.40
2005588	Lolley, Cathryn M	06/29/2012	110.43
2005589	MAYDA & SONS MECHANICAL	06/29/2012	3,655.85
2005590	McCallum, Marilyn J	06/29/2012	43.74
2005591	McCassey, Lisa Elizabeth	06/29/2012	20.75
2005592	McKay, Heidi L	06/29/2012	249.07
2005593	Medina, Karina Patino	06/29/2012	43.51
2005594	MERIDIAN SCHOOL DISTRICT 505	06/29/2012	4,039.00
2005595	MICRO COMPUTER SYSTEMS	06/29/2012	497.95
2005596	Mitchell, Rebecca Chambers	06/29/2012	36.07
2005597	Morgridge, Susan L	06/29/2012	61.55
2005598	Murphy, Sharon Anne	06/29/2012	192.19
2005599	NCTE NATIONAL COUNCIL OF TEAC	06/29/2012	23.95
2005600	NEFF & COMPANY	06/29/2012	623.81
2005601	Neuhauser, Janet M	06/29/2012	117.10
2005602	NOVUS AUTO GLASS REPAIR	06/29/2012	146.45
2005603	OESD 114 OLYMPIC ESD 114	06/29/2012	12,672.62
2005604	OFFICE DEPOT	06/29/2012	244.12
2005605	OLYMPIC GLASS INC	06/29/2012	538.87
2005606	OLYMPIC SPRINGS INC	06/29/2012	135.00
2005607	OLYMPIC PRINTER RESOURCES INC	06/29/2012	143.35
2005608	ORIENTAL TRADING COMPANY	06/29/2012	75.24
2005609	PACIFIC SCIENCE CENTER	06/29/2012	1,000.00

Check Nbr	Vendor Name	Check Date	Check Amount
2005610	Paeth, Janet L	06/29/2012	28.80
2005611	PAPER PRODUCTS ETC	06/29/2012	102.69
2005612	PEARSON EDUCATION	06/29/2012	216.12
2005613	PETTY CASH/WMS/LAUREL WATSON	06/29/2012	95.07
2005614	PETTY CASH/SAKAI/PEG CHAPMAN	06/29/2012	28.56
2005615	Phillips, Jill P	06/29/2012	155.77
2005616	Pitinga, Maureen Frances	06/29/2012	104.83
2005617	PITNEY BOWES	06/29/2012	699.29
2005618	PLATT ELECTRIC	06/29/2012	200.37
2005619	Pollack, Simon Haig	06/29/2012	282.07
2005620	Pool, Kathleen W	06/29/2012	42.75
2005621	Pratt, Sharon Crosby	06/29/2012	245.26
2005622	PUGET SOUND ENERGY	06/29/2012	43,094.60
2005623	QUILL	06/29/2012	934.11
2005624	RADIO SHACK	06/29/2012	177.37
2005625	RICOH USA PROGRAM PROVIDED BY	06/29/2012	187.25
2005626	SAFEWAY	06/29/2012	758.05
2005627	Saliba, Elizabeth H	06/29/2012	121.16
2005628	Sanman, R Greg	06/29/2012	182.05
2005629	SBI SAXTON BRADLEY INC	06/29/2012	12,467.28
2005630	SCANTRON CORPORATION	06/29/2012	279.79
2005631	Schneider, Boo Burkhalter	06/29/2012	577.32
2005632	SCHOLASTIC INC	06/29/2012	111.95
2005633	SEATTLE POTTERY SUPPLY INC	06/29/2012	985.91
2005634	SEATTLE AQUARIUM	06/29/2012	1,665.00

Check Nbr	Vendor Name	Check Date	Check Amount
2005635	SILVER SCREEN VIDEOS	06/29/2012	68.27
2005636	SKATELAND ROLLER SKATING RINK	06/29/2012	1,187.50
2005637	Slattery, Nancy Lee	06/29/2012	24.15
2005638	Sperber, Maynette M	06/29/2012	11.27
2005639	STAFFREHAB	06/29/2012	5,136.00
2005640	STAGE LIGHTING STORE	06/29/2012	255.68
2005641	STATE AUDITOR OFFICE	06/29/2012	7,780.53
2005642	STERLING COMPUTER PRODUCTS	06/29/2012	354.38
2005643	STRENGTH OF CONNECTIONS LLC	06/29/2012	300.00
2005644	SUBSCRIPTION SERV OF AMERICA	06/29/2012	408.68
2005645	SUBSTITUTE ONLINE INC	06/29/2012	3,993.00
2005646	SUQUAMISH MUSEUM	06/29/2012	300.00
2005647	Tarbill JR., Joe Dean	06/29/2012	282.45
2005648	THATS A SOME PIZZA	06/29/2012	125.98
2005649	TREASURE BOOKS	06/29/2012	179.64
2005650	US BANCORP	06/29/2012	3,314.76
2005651	US BANK CORP PAYMENT SYSTEM	06/29/2012	13,528.03
2005652	VANDEBERG JOHNSON & GANDARA,L	06/29/2012	838.50
2005653	VERIZON WIRELESS	06/29/2012	142.17
2005654	VIDEO COMMUNICATIONS	06/29/2012	205.00
2005655	WA ST DPT REV-LEASEHOLD EXCISE	06/29/2012	25.68
2005656	WAPITI AERIAL SERVICES INC	06/29/2012	275.00
2005657	Weigand, Esme Jo Schwall	06/29/2012	32.19
2005658	WEST MUSIC COMPANY	06/29/2012	240.59
2005659	WESTBAY AUTO PARTS	06/29/2012	484.86



Check Nbr	Vendor Name	Check Date	Check Amount
2005660	WESTSIDE PIZZA	06/29/2012	1,036.19
2005661	WITT COMPANY INC	06/29/2012	333.40
2005662	WURTH CALIFORNIA INC	06/29/2012	667.92
2005663	YMCA-CAMP SEYMOUR	06/29/2012	4,436.40
146	Computer	Check(s) For a Total of	259,789.41

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
146	Computer	Checks For a Total of	259,789.41
Total For 146	Manual, Wire Tran, ACH & Computer	Checks	259,789.41
Less 0	Voided	Checks For a Total of	0.00
	Net Amount		259,789.41

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
0	General Fund	-1,508.70	524.05	260,774.06	259,789.41

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the Bainbridge Island School Dist. #303, and that I am authorized to authenticate and certify to said claim.

Signature

The following vouchers as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 28, 2012, the board, by a \_\_\_\_\_ vote approves payments, totaling \$2,381,941.85. The payments are further identified in this document.

Total by Payment Type for Cash Account, CP A/P Warrants:  
Warrant Numbers 4368 through 4375, totaling \$2,381,941.85.

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
4368	ADVANCED TOOLWARE LLC	06/29/2012	14,796.32
4369	COMPUSA	06/29/2012	101.15
4370	INSI INTRACOMMUNICATION NETWO	06/29/2012	9,391.53
4371	KCDA	06/29/2012	11,589.80
4372	MICRO COMPUTER SYSTEMS	06/29/2012	41,598.14
4373	NORTHWEST EDISON INC	06/29/2012	7,443.17
4374	SOUND PUBLISHING	06/29/2012	34.00
4375	SPEE WEST CONSTRUCTION CO	06/29/2012	2,296,987.74
8	Computer	Check(s) For a Total of	2,381,941.85

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the Bainbridge Island School Dist. #303, and that I am authorized to authenticate and certify to said claim.

Signature